

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW
AITKIN, MN 56431
TUESDAY, JANUARY 21, 2025

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. PROJECT COORDINATOR-BRIAN ROULET
2. DISTRICT TECHNICIAN POSITION

NEW BUSINESS

1. JAKE JANSKI-AREA III DIRECTOR
2. ELECTION OF OFFICERS
3. DESIGNATE BANK AND NEWSPAPER
4. 2025 IRS MILEAGE RATE/.70
5. 2025 ANNUAL DUES
 - AREA III DUES/\$600
 - MASWCD DUES/\$7,425.09
6. BILLS OVER \$3000
 - TODD COUNTY SOIL & WATER, BRD 1W1P/\$4,479.20
 - TODD COUNTY SOIL & WATER, BRD 1W1P/\$3,626.24
 - MCIT/\$12,846.00

7. AIS CONTRACT AGREEMENT WITH AITKIN COUNTY

8. 2024 AUDIT SERVICES

9. PERSONNEL POLICY UPDATE

10. 2025 ENVIROTHON/\$250

11. OTHER

SNAKE RIVER REPORT-DAN

DISTRICT MANAGER REPORT-JANET

SENIOR TECHNICIAN-SAM

SOIL HEALTH SPECIALIST/OUTREACH SPECIALIST-VERONICA

PROJECT COORDINATOR-BRIAN ROULET

MN BWSR CONSERVATIONIST REPORT-DARREN

DISTRICT CONSERVATIONIST REPORT-TOM

TSA 3 REPORT-TOM

FARM BILL BIOLOGIST REPORT-LAURA

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3RD FLOOR TRAINING ROOM
307 2ND STREET NW
AITKIN, MN 56431
TUESDAY, FEBRUARY 18, 2025
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. DISTRICT TECHNICIAN POSITION-ELLIE JOING
2. REVIEW PETERSON COMPANY AUDIT BID

NEW BUSINESS

1. TALON PROJECT UPDATE
2. POTENTIAL NEW FEEDLOT APPLICATION/BROCK ANDERSON
3. MISSISSIPPI GRAND RAPIDS 1W1P IMPLEMENTATION MOA
-DESIGNATE ALTERNATE
4. BILLS OVER \$3000
-CARLTON SWCD \$11,165.25
-MORRISON SWCD \$66,511.73
-CROW WING SWCD \$29,284.09
5. OFFICE/COUNTY UPDATE
6. OTHER

SNAKE RIVER REPORT-DAN
DISTRICT MANAGER REPORT-JANET
SENIOR TECHNICIAN-SAM
SOIL HEALTH SPECIALIST/OUTREACH SPECIALIST-VERONICA
PROJECT COORDINATOR-BRIAN
WATERSHED MGMT/WETLAND SPECIALIST-ELLIE
MN BWSR CONSERVATIONIST REPORT-DARREN
DISTRICT CONSERVATIONIST REPORT-TOM
TSA 3 REPORT-TOM
FARM BILL BIOLOGIST REPORT-LAURA

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW
AITKIN, MN 56431
TUESDAY, MARCH 18, 2025
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. POTENTIAL NEW FEEDLOT APPLICATION

NEW BUSINESS

1. MFA DUES
2. MICHELLE ERICKSON PROJECT REQUEST
3. APPAREL
4. KETTLE RIVER/UPPER ST CROIX 1W1P
STATEMENT OF WORK (KNUTSON PROJECT)
5. PROJECT PROPOSAL-PELKEY, LAKE MINNEWAWA
\$26,514.00, SECTION 319 GRANT
6. HILL CITY BUCKTHORN PROJECT/MISS. GRAND RAPIDS 1W1P
7. SWCD INTERN
8. OTHER

SNAKE RIVER REPORT-DAN
DISTRICT MANAGER REPORT-JANET
SENIOR TECHNICIAN-SAM
SOIL HEALTH SPECIALIST/OUTREACH SPECIALIST-VERONICA
PROJECT COORDINATOR-BRIAN
WATERSHED MGT/WETLAND SPECIALIST-ELLIE
MN BWSR CONSERVATIONIST REPORT-DARREN
DISTRICT CONSERVATIONIST REPORT-TOM
TSA 3 REPORT-TOM
FARM BILL BIOLOGIST REPORT-LAURA

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW
AITKIN, MN 56431
TUESDAY, APRIL 15, 2025
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

NEW BUSINESS

1. DENNIS THOMPSON, AITKIN COUNTY LAND DEPT.
-AITKIN COUNTY RESPONSE TO THE EMERALD ASH BORER
2. RESOLUTIONS
3. PROJECT PROPOSALS
 - MCGINN, LAKE MINNEWAWA
BIG SANDY 319/\$12,051.75
 - MEYSEMBOURG, LAKE MINNEWAWA
BIG SANDY 319/\$6596.25
 - KNUTSON, BIG PINE LAKE, KUSC WATERSHED/\$3820.00
 - TIM DRAKE, FORAGE PLANTING, SOIL HEALTH GRANT
4. SWCD INTERN
5. RUM RIVER 1W1P REPORT
6. OTHER

SNAKE RIVER REPORT-DAN
DISTRICT MANAGER REPORT-JANET
SENIOR TECHNICIAN-SAM
SOIL HEALTH SPECIALIST/OUTREACH SPECIALIST-VERONICA
PROJECT COORDINATOR-BRIAN
WATERSHED MGMT/WETLAND SPECIALIST-ELLIE
MN BWSR CONSERVATIONIST REPORT-DARREN
DISTRICT CONSERVATIONIST REPORT-TOM
TSA 3 REPORT-TOM
FARM BILL BIOLOGIST REPORT-LAURA

LOCAL WORK GROUP MEETING
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
1-3 P.M.

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW
AITKIN, MN 56431
TUESDAY, MAY 20, 2025
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN
OLD BUSINESS
NEW BUSINESS

1. MICHAEL BURGGRAFF/SWCD INTERN
2. DENNIS THOMPSON, AITKIN COUNTY LAND DEPT.
-AITKIN COUNTY RESPONSE TO THE EMERALD ASH BORER
3. BUCKTHORN INVENTORY
4. AREA III RESOLUTION MEETING/FRIDAY, JUNE 6, 2025
5. PROJECT PROPOSALS/MILLE LACS LAKE
6. BILLS OVER \$3,000
-CROW WING SWCD, \$34,586.51
7. MISSISSIPPI GRAND RAPIDS GRANT SUB-AGREEMENT
8. GOVERNANCE 101 TRAINING/SEPTEMBER 10-11, 2025
9. TREE/PLANT SALE REPORT
10. OTHER

SNAKE RIVER REPORT-DAN
DISTRICT MANAGER REPORT-JANET
SENIOR TECHNICIAN-SAM
SOIL HEALTH SPECIALIST/OUTREACH SPECIALIST-VERONICA
PROJECT COORDINATOR-BRIAN
WATERSHED MGMT/WETLAND SPECIALIST-ELLIE
MN BWSR CONSERVATIONIST REPORT-DARREN
DISTRICT CONSERVATIONIST REPORT-TOM
TSA 3 REPORT-TOM
FARM BILL BIOLOGIST REPORT-LAURA

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR BOARD ROOM
307 2nd STREET NW
AITKIN, MN 56431
TUESDAY, JUNE 17, 2025
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. AREA III RESOLUTION MEETING/FRIDAY, JUNE 6, 2025
2. BUCKTHORN INVENTORY

NEW BUSINESS

1. PHEASANTS FOREVER, LOCAL PARTNERS AGREEMENT
2. DARREN MAYERS/MN BWSR
-DISCUSSION, GUIDANCE FOR DIFFICULT LANDOWNERS
3. PROJECT PROPOSALS, MILLE LACS LAKE
4. BILLS OVER \$3000
-MORRISON SWCD, \$33,080.91
-HILL CITY RUNOFF STUDY, \$20,000
-MN DNR, TREES/\$4194
5. PROJECT REVIEW/REIMBURSEMENT REQUEST
-KORTES, LONG LAKE

6. AITKIN COUNTY FAIR/JULY 9-12, 2025
-FAIR BOOTH TREE GIVEAWAY
7. TREE/PLANT SALE REPORT
8. SWCD BUDGET
9. ELLIE JOING/NATURAL RESOURCES IN JAPAN
10. OTHER

SNAKE RIVER REPORT-DAN
DISTRICT MANAGER REPORT-JANET
SENIOR TECHNICIAN-SAM
SOIL HEALTH SPECIALIST/OUTREACH SPECIALIST-VERONICA
PROJECT COORDINATOR-BRIAN
WATERSHED MGMT/WETLAND SPECIALIST-ELLIE
MN BWSR CONSERVATIONIST REPORT-DARREN
DISTRICT CONSERVATIONIST REPORT-TOM
TSA 3 REPORT-TOM
FARM BILL BIOLOGIST REPORT-LAURA
SWCD INTERN-MICHAEL

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, JULY 15, 2025
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. AITKIN COUNTY FAIR
2. TREE/PLANT SALE REPORT
3. SWCD BUDGET

NEW BUSINESS

1. SHORELINE PROJECT POLICY
2. ELLIE JOING, END OF PROBATION
3. PROJECT PROPOSALS
 - SHAMROCK TOWNSHIP/STORMWATER
BIG SANDY, \$16,170.13
 - TIMMERS, CEDAR LAKE/RUNOFF/EROSION, MISS BRD 1W1P
 - KLEIN, RABBIT LAKE/SHORELINE STABILIZATION
MISS BRD 1W1P & SWCD AID
4. PROJECT REVIEW/REIMBURSEMENT REQUEST
 - STAREK, HORSESHOE LAKE
5. OTHER

SNAKE RIVER REPORT-DAN
DISTRICT MANAGER REPORT-JANET
SENIOR TECHNICIAN-SAM
SOIL HEALTH SPECIALIST/OUTREACH SPECIALIST-VERONICA
PROJECT COORDINATOR-BRIAN
WATERSHED MGMT/WETLAND SPECIALIST-ELLIE
MN BWSR CONSERVATIONIST REPORT-DARREN
DISTRICT CONSERVATIONIST REPORT-TOM
TSA 3 REPORT-TOM
FARM BILL BIOLOGIST REPORT-LAURA
SWCD INTERN-MICHAEL

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR BOARD ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
WEDNESDAY, AUGUST 20, 2025
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. SHORELINE PROJECT POLICY
-DISCUSSION REGARDING VIOLATIONS

NEW BUSINESS

1. PAID FAMILY MEDICAL LEAVE ACT
2. AREA 3 MASWCD FALL MEETING
-SEPTEMBER 8, 2025/KANABEC COUNTY
3. PROJECT PROPOSALS
-KLEIN, RABBIT LAKE/SHORELINE STABILIZATION
MISS BRD 1W1P & SWCD AID
-ANDERSON, MINNEWAWA/319 GRANT
4. PROJECT REVIEW/REIMBURSEMENT REQUEST
-BIRD, BIG SANDY LAKE (2025-3), MISS. GR 1W1P/\$1447.19
-KNUTSON, PINE LAKE, KETTLE UPPER ST CROIX
FY24 \$3820

5. BILLS OVER \$3000
 - MORRISON SWCD/\$10,665.25
 - CROW WING SWCD/\$43,831.03
 - TODD SWCD/\$9,992.29
 - PHEASANTS FOREVER/\$3,250
6. SALE OF SPRAYER
7. AG INSPECTOR/STAFF CHANGES, POTENTIAL GRANT
8. OTHER

SNAKE RIVER REPORT-DAN
DISTRICT MANAGER REPORT-JANET
SENIOR TECHNICIAN-SAM
SOIL HEALTH SPECIALIST/OUTREACH SPECIALIST-VERONICA
PROJECT COORDINATOR-BRIAN
WATERSHED MGMT/WETLAND SPECIALIST-ELLIE
MN BWSR CONSERVATIONIST REPORT—DARREN
DISTRICT CONSERVATIONIST REPORT-TOM
TSA 3 REPORT-TOM
FARM BILL BIOLOGIST REPORT-LAURA
SWCD INTERN-MICHAEL

POTENTIAL TOUR IN SEPTEMBER-BIG SANDY LAKE AREA

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
MCGREGOR COMMUNITY CENTER
41442 STATE HWY 65
MCGREGOR, MN 55760
TUESDAY, SEPTEMBER 16, 2025
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. PAID FAMILY MEDICAL LEAVE ACT
2. AREA III MASWCD FALL MEETING
SEPTEMBER 8, 2025/KANABEC COUNTY

NEW BUSINESS

1. PROJECT PROPOSAL AMENDMENT
-WEINAND, LAKE MINNEWAWA
2. BILLS OVER \$3000
-TODD SWCD, \$3054.35
-TODD SWCD, \$5062.93
-TODD SWCD, \$4884.00
3. OTHER

SNAKE RIVER REPORT-DAN
DISTRICT MANAGER REPORT-JANET
SENIOR TECHNICIAN-SAM
SOIL HEALTH SPECIALIST/OUTREACH SPECIALIST-VERONICA
PROJECT COORDINATOR-BRIAN
WATERSHED MGMT/WETLAND SPECIALIST-ELLIE
MN BWSR CONSERVATIONIST REPORT-DARREN
DISTRICT CONSERVATIONIST REPORT-TOM
TSA 3 REPORT-TOM
FARM BILL BIOLOGIST REPORT-LAURA

PROJECT TOUR

- LAKE MINNEWAWA RAIN GARDEN PROJECT
- BIG SANDY SHORELINE REVEGETATION PROJECT
- SHAMROCK TOWNSHIP RUNOFF MANAGEMENT PROJECT

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW, ROOM 216
AITKIN, MN 56431
TUESDAY, OCTOBER 21, 2025
9:00 A.M.

CALL MEETING TO ORDER
DAVID MINKE, AITKIN COUNTY ADMINISTRATOR
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. PAID FAMILY MEDICAL LEAVE ACT

NEW BUSINESS

1. JOSH VOLLER, AITKIN HIGH SCHOOL AG TEACHER
2. 2025 RESOLUTIONS/DUE NOVEMBER 1, 2025
3. MASWCD ANNUAL CONVENTION/DECEMBER 1-3, 2025
4. AMENDMENT TO RUM RIVER WATERSHED
5. 1W1P FUNDING REVIEW
6. PRELIMINARY DIVERSION CHANNEL INVENTORY DISCUSSION
7. RICE LAKE REFUGE MEMBERSHIP
8. BILLS OVER \$3000

- MORRISON SWCD \$23,113.76
- CROW WING SWCD \$34,244.08
- TODD SWCD \$4569.60

9. COST-SHARE PROJECT PROPOSAL

- ASMUS, RAIN GARDENS/BIG SANDY, \$7060.69

10. COST-SHARE PROJECTS TO BE PAID

- KLEIN, SHORELINE STABILIZATION, \$3750/MISS BRD 1W1P
- ANDERSON, SHORELINE STABILIZATION
\$5830.10/BIG SANDY 319

11. OTHER

SNAKE RIVER REPORT-DAN
DISTRICT MANAGER REPORT-JANET
SENIOR TECHNICIAN-SAM
SOIL HEALTH SPECIALIST/OUTREACH SPECIALIST-VERONICA
PROJECT COORDINATOR-BRIAN
WATERSHED MGMT/WETLAND SPECIALIST-ELLIE
MN BWSR CONSERVATIONIST REPORT-DARREN
DISTRICT CONSERVATIONIST REPORT-TOM
TSA 3 REPORT-TOM
FARM BILL BIOLOGIST REPORT-LAURA

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY HWY. DEPT.
1211 AIR PARK DRIVE
AITKIN, MN 56431
TUESDAY, NOVEMBER 18, 2025
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. PAID FAMILY MEDICAL LEAVE ACT
2. MASWCD ANNUAL CONVENTION/DECEMBER 1-3, 2025

NEW BUSINESS

1. BILLS OVER \$3000
 - TIDHOLM PRODUCTIONS, \$4245
2. COST-SHARE PROJECT PROPOSALS
 - MORRISON TWP./MISS BRD, \$23,589
 - EKREN, MILLE LACS LAKE/RUM RIVER, \$9202.13
 - DEFENBAUGH, MILLE LACS LAKE/RUM RIVER, \$2585.25
3. COST-SHARE PROJECTS TO BE PAID
 - RICHARD ANDERSON/MISS. BRD, \$34,014.00
 - SHAMROCK TWP./MISS GRAND RAPIDS, \$6027.59
 - WEINAND/BIG SANDY 319
4. AIS DISCUSSION

5. 2026 WAGE & BENEFIT REQUEST

6. OTHER

SNAKE RIVER REPORT-DAN

DISTRICT MANAGER REPORT-JANET

SENIOR TECHNICIAN REPORT-SAM

SOIL HEALTH SPECIALIST

OUTREACH SPECIALIST REPORT-VERONICA

PROJECT COORDINATOR REPORT-BRIAN

WATERSHED MGMT/WETLAND SPECIALIST REPORT-ELLIE

MN BWSR CONSERVATIONIST REPORT-DARREN

DISTRICT CONSERVATIONIST REPORT-TOM

TSA § REPORT-TOM

FARM BILL BIOLOGIST REPORT-LAURA

AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
DECEMBER 16, 2025
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. PAID FAMILY MEDICAL LEAVE ACT
2. MASWCD ANNUAL CONVENTION/DECEMBER 1-3, 2025
3. AIS DISCUSSION
4. 2026 WAGE & BENEFIT REQUEST

NEW BUSINESS

1. COST-SHARE PROJECTS TO BE PAID
 - MINNEWAWA 1, \$5695.13/BIG SANDY 319
 - MINNEWAWA 2, \$5695.13/BIG SANDY 319
 - MINNEWAWA 3, \$9757.50/BIG SANDY 319
 - MINNEWAWA 4, \$9105.75/BIG SANDY 319
 - MINNEWAWA 5, \$25,623.75/BIG SANDY 319
 - JOHN KING, LONE LAKE, \$19173.75
2. BUCKTHORN INVENTORY OF THE MISSISSIPPI REPORT
3. CHANGE OF JANUARY MEETING DATE

4. DRILL DISCUSSION

5. OTHER

SNAKE RIVER REPORT-DAN

DISTRICT MANAGER REPORT-JANET

SENIOR TECHNICIAN REPORT-SAM

SOIL HEALTH SPECIALIST

OUTREACH SPECIALIST REPORT-VERONICA

PROJECT COORDINATOR-BRIAN

WATERSHED MGMT/WETLAND SPECIALIST REPORT-ELLIE

MN BWSR CONSERVATIONIST REPORT-DARREN

DISTRICT CONSERVATIONIST REPORT-TOM

TSA 3 REPORT-TOM

FARM BILL BIOLOGIST REPORT-LAURA

***IT IS THE MISSION OF THE AITKIN COUNTY SOIL & WATER
CONSERVATION DISTRICT (SWCD) TO PROTECT AND ENHANCE
MINNESOTA'S SOIL, WATER, AND OTHER NATURAL RESOURCES
BY APPLYING CONSERVATION PRACTICES AND EDUCATING
PRESENT AND FUTURE GENERATIONS ON CONSERVATION AND
ENVIRONMENTAL ISSUES.***