

AITKIN COUNTY SWCD
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting called to order on Tuesday, January 18, 2022 at Rice Lake Refuge at 9:00 a.m. Pledge of Allegiance was recited.

Those attending were:

Those absent were:

Bob Janzen, Chair
Tom Fasteland, Vice Chair
Bob Roseberg, Treasurer
Frank Turnock, Secretary
Wayne Anderson
Steve Hughes, District Manager
Lori Nelson, District Secretary
Jean Skinaway Lawrence, Mille Lacs Band
Allan Richardson, Palisade
Lynn Mizner, Aitkin County Independent Age Reporter

Welcome by Walt Ford, Rice Lake Refuge

Additions to the addition:

- MASWCD/SWCD Supervisor voting by District or County Wide
- Matthew Cluff/\$1659.63 Cost-Share Voucher

A motion was made by Bob Roseberg and seconded by Tom Fasteland to approve the agenda with additions. Approved unanimously.

A motion was made by Tom Fasteland and seconded by Wayne Anderson to approve the December 21, 2021 minutes. Approved unanimously.

TREASURER'S REPORT

A motion was made by Frank Turnock and seconded by Tom Fasteland to accept the December financial statement. Approved unanimously.

CHECKS WRITTEN

A motion was made by Bob Roseberg and seconded by Wayne Anderson to approve checks written. Approved unanimously.

AIS UPDATE

-Towels

-Inspectors for 2022—hopefully will get more inspectors hired for 2022

-4th Decontamination unit has been received and ready to be used in 2022

ELECTION OF OFFICERS

A motion was made by Bob Roseberg and seconded by Frank Turnock to nominate and cast a white ballot for Tom Fasteland as Chair. Approved unanimously.

A motion was made by Frank Turnock and seconded by Bob Roseberg to nominate and cast a white ballot for Wayne Anderson as Vice Chair. Approved unanimously.

A motion was made by Tom Fasteland and seconded by Wayne Anderson to leave Bob Roseberg as Treasurer and Frank Turnock as Secretary. Approved unanimously.

A motion was made by Tom Fasteland and seconded by Frank Turnock to elect Bob Janzen as Reporter. Approved unanimously.

OFFICERS FOR 2022

Tom Fasteland, Chair

Wayne Anderson, Vice Chair

Bob Roseberg, Treasurer

Frank Turnock, Secretary

Bob Janzen, Reporter

DESIGNATE BANK & NEWSPAPER

A motion was made by Bob Roseberg and seconded by Wayne Anderson to designate Security State Bank and Aitkin Independent Age as the official bank and newspaper for 2022. Approved unanimously.

2022 IRS MILEAGE RATE/.585

The 2022 IRS mileage rate is .585

BILLS OVER \$3000

MCIT

A motion was made by Frank Turnock and seconded by Tom Fastland to approve payment to MCIT for \$10,616. Approved unanimously.

2022 MASWCD DUES

A motion was made by Tom Fastland and seconded by Wayne Anderson to approve payment to MASWCD for \$4652.78. Approved unanimously.

MN FORESTRY ASSOCIATION (MFA)/DUES \$75

A motion was made by Tom Fastland and seconded by Frank Turnock to approve payment of \$75 to MN Forestry Association for dues. Approved unanimously.

Lynn Mizner, Aitkin Independent Age Reporter arrived at 10:00 a.m.

DESIGNATE A MEMBER & ALTERNATE FOR THE MISSISSIPPI
BRAINERD 1W1P POLICY COMMITTEE

Wayne Anderson volunteered to be designated as a member of the Mississippi Brainerd 1W1P Policy Committee.

A motion was made by Frank Turnock and seconded by Wayne Anderson to appoint Tom Fastland as the alternate member of the Mississippi Brainerd 1W1P Policy Committee. Approved unanimously.

SET THE VOLUNTEER RATE FOR 2022

A motion was made by Wayne Anderson and seconded by Frank Turnock to set the volunteer rate for 2022 at \$30/hr. Approved unanimously.

MASWCD, MN BWSR/VOTING BY COUNTY WIDE OR BY DISTRICT

Discussion re: elected by large or by district. We have until March 1, 2022 to make the decision. SWCD areas do not follow Commissioner districts. At this time voting is at large. Steve Hughes will talk to the auditor. It was tabled until the next SWCD Board meeting.

SNAKE RIVER REPORT/BOB ROSEBERG

No meeting since our last SWCD Board meeting, will be meeting next week.

Introductions were made from our guests.

Allan Richardson, Palisade
Jean Skinaway Lawrence, Mille Lacs Band
Lynn Mizner, Aitkin Independent Age Reporter

DISTRICT MANAGER REPORT

- E-link reporting due by February 1, 2022
- Website videos now on the website

DISTRICT TECHNICIAN REPORT

Janet did not attend. She sent a report and is in your folder.

DISTRICT TECHNICIAN/FORESTER REPORT

- No report handed out

- 3rd video finished and is on the website
- 2nd Community Education Woodland class/26 attended 1st Class, 15 attended 2nd Class
- Snake River 1W1P
- Aitkin County Champion Tree
- Carbon credit market
- Grants

BUFFER SPECIALIST REPORT

-No report handed out

-Buffers 2021 GIS map available now, 7,000 reviewed another 10,000 reviewed
-Ag Inspector-worked with Wagner and Idun Townships about which species to look for and management plans that can be used. Attended the regional county ag inspector meeting.

-Rum River 1W1P Steering Committee

-Culvert Inventory/Finished creating the hard copy of the mapped culverts in Shamrock Township—need to add data sheets and will be done with Shamrock Township inventory.

-Rivers & Lakes Fair-meeting to be held on February 1, at Big Sandy Dam office presentations, time slots, booth placement advertising, and if Long Lake Conservation Center will handle the food.

AMERICORP REPORT

-No report handed out

-Invasive species grants

-Website

-Grant Reporting

-Community Education Class

-Rivers & Lakes Fair

-Natural Resource Advisory Committee

MN BWSR BOARD CONSERVATION REPORT

No report.

DISTRICT CONSERVATIONIST REPORT (Tom Gervais)

-Civil Rights

-Memo of Agreement between Aitkin County SWCD and NRCS was read by Tom Gervais. A motion was made by Frank Turnock and seconded by Wayne Anderson to sign the form. Approved unanimously.

-The NE Forage and Grassland Council will meet on January 25, 2022

The next Aitkin County Soil & Water Conservation District Board of Supervisors meeting will be held on Tuesday, February 15, 2022 at 9:00 a.m. Place of the meeting to be determined.

A motion was made by Frank Turnock and seconded by Bob Roseberg to adjourn at 11:20 a.m.

Respectfully submitted,

Franklin Turnock
Secretary

AITKIN COUNTY SWCD
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting called to order on Tuesday, February 22, 2022 at Long Lake Conservation Center at 9:15 a.m. Pledge of Allegiance was recited.

Those attending were:

Tom Fasteland, Chair
Bob Roseberg, Treasurer
Frank Turnock, Secretary
Bob Janzen, Reporter
Steve Hughes, District Manager
Lori Nelson, District Secretary

Those absent were:

Wayne Anderson, Vice Chair

Additions to the agenda were:

- Rum River 1W1P
- Authorize Committee Representative
- Mississippi Headwaters Board, \$15,000 AIS

A motion was made by Bob Roseberg and seconded by Bob Janzen to approve the agenda with additions. Approved unanimously.

A motion was made by Bob Roseberg and seconded by Frank Turnock to approve the January 18, 2022 minutes. Approved unanimously.

TREASURER'S REPORT

A motion was made by Frank Turnock and seconded by Bob Roseberg to accept the January financial statement. Approved unanimously.

CHECKS WRITTEN

A motion was made by Bob Roseberg and seconded by Frank Turnock to approve checks written. Approved unanimously.

AIS UPDATE

A motion was made by Bob Janzen and seconded by Bob Roseberg to approve \$12,000 (69% down) to Shirts Plus for AIS towels. Approved unanimously.

SWCD SUPERVISOR ELECTION OPTIONS

Two options-supervisors elected at large and supervisors elected by district. A motion was made by Frank Turnock and seconded by Bob Janzen to continue the same as we have been doing. Approved unanimously.

2022 AREA III DUES/\$300

A motion was made by Bob Janzen and seconded by Bob Roseberg to approve payment of \$300 to Area III for 2022 dues. Approved unanimously.

2022 NACD DUES/\$100

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve payment of \$100 to NACD for 2022 dues. Approved unanimously.

2022 SWCD FORESTRY ASSOCIATION DUES/\$60

A motion was made by Bob Janzen and seconded by Frank Turnock to approve payment of \$60 to SWCD Forestry Association for 2022 dues.

MISSISSIPPI HEADWATERS BOARD/\$15000, AIS

A motion was made by Bob Janzen and seconded by Bob Roseberg to approve payment of \$15,000 to Mississippi Headwaters Board. Approved unanimously.

SHARED POSITION WITH CARLTON COUNTY SWCD

Discussion. A motion was made by Bob Roseberg and seconded by Frank Turnock to explore and come back with information. Approved unanimously.

2022 DISTRICT CAPACITY COST-SHARE/\$20,000

A motion was made by Bob Roseberg and seconded by Bob Janzen to approve \$20,000 from 2022 District Capacity for cost-share projects. Approved unanimously.

DISCUSSION 2nd BANK FOR SWCD FUNDS

A motion was made by Bob Janzen and seconded by Bob Roseberg to allow Steve to check with banks in town and pick the best option for second bank. Approved unanimously.

FSC AUDIT/\$7000

A motion was made by Bob Roseberg and seconded by Bob Janzen to not pay the \$7000 for the FSC audit unless someone agrees to tell us why we should stay in FSC. Approved unanimously.

STEWARDSHIP RATES

Discussion. Steve and Kyle will bring stewardship rates to the next meeting. Approved unanimously.

HUSQUAVARNA 525 RX BRUSH CUTTER

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve the purchase of a brush cutter. Approved unanimously.

MISSISSIPPI RIVER GRAND RAPIDS 1W1P/RESOLUTION OF SUPPORT

A motion was made by Bob Roseberg and seconded by Frank Turnock to approve a Resolution of Support for the Mississippi River Grand Rapids 1W1P. Approved unanimously.

MISSISSIPPI RIVER BRAINERD 1W1P/GRANT CONTRACT

A motion was made by Frank Turnock and seconded by Bob Roseberg to authorize Steve to sign a grant contract for Mississippi River Brainerd 1W1P. Approved unanimously.

COST-SHARE PROJECT PROPOSAL/AMY OSEQUERA, ROUND LAKE, \$675.44/CISCO LAKES PROTECTION GRANT (HAZELTON TWP.)

A motion was made by Bob Janzen and seconded by Bob Roseberg to approve a cost-share contract for Amy Osequera funding to cover 75% of the project costs not to exceed \$675.44. Approved unanimously.

319 SMALL WATERSHED FOCUS GRANT (TAMARACK, HORSESHOE,
ISLAND, MINNEWAWA WATERSHED)

Grant is for \$320,705.50, a 4-year grant on a reimbursement basis

DISTRICT TECHNICIAN REPORT (Janet)

- Mille Lacs Watershed
- Cost-Share projects
- One Watershed One Plan
- Other (Rivers and Lakes Fair & websites for Big Sandy and the office)

RUM RIVER 1W1P/AUTHORIZE COMMITTEE REPRESENTATIVE

A motion was made by Bob Roseberg and seconded by Frank Turnock to authorize Bob Janzen as a Rum River Committee Representative to vote. Approved unanimously.

SNAKE RIVER REPORT (Bob Roseberg)

DISTRICT MANAGER REPORT

- Area III meeting/September 2022

DISTRICT TECHNICIAN/FORESTER REPORT

- Forest Stewardship Updates
- Community Education Event (3 classes)
- Webinars
- Carbon credits
- Snake River 1W1P
- AIS Committee meetings—map decontamination units on website

COST-SHARE PROJECT PROPOSAL/DANIEL BJERGO, HILL LAKE

A motion was made by Frank Turnock and seconded by Bob Janzen to approve a cost-share project proposal for Daniel Bjergo total cost \$1242, cost-share not to exceed \$931.50 or 75 percent of the total eligible cost, whichever is less. Approved unanimously.

BUFFER SPECIALIST REPORT (Sam)

- Buffers
- Gravel Pit Noxious Weed Certification
- Rum River 1W1P
- Culvert Inventory
- Rivers & Lakes Fair

AMERICORP REPORT (Stephanie)

- Training
- Forestry outreach materials
- Meetings (Water Planning, Rivers & Lakes Fair, 1W1P)
- City Park

The next meeting will be held on Tuesday, March 15, 2022 at 9:00 a.m. Place of meeting to be determined.

A motion was made by Bob Janzen and seconded by Bob Roseberg to adjourn at 11:25 a.m. Approved unanimously.

Volunteer Appreciation Lunch followed with Pete Boulay, Assistant State Climatologist presentation via ZOOM.

Respectfully submitted,

Franklin Turnock
Secretary

AITKIN COUNTY SWCD
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting called to order on Tuesday, March 15, 2022 at 9:05 a.m. at the Aitkin County Government Center. Pledge of Allegiance was recited.

Those attending were:

Those absent were:

Tom Fasteland, Chair
Wayne Anderson, Vice Chair
Bob Roseberg, Treasurer
Frank Turnock, Secretary
Bob Janzen, Reporter
Steve Hughes, District Manager
Lori Nelson, District Secretary
Kurt Beckstrom, Area III Director
Alma Jorgenson, Miller Dwan Foundation

Addition to the agenda:

-Talon

A motion was made by Frank Turnock and seconded by Bob Janzen to approve the agenda with an addition. Approved unanimously.

A motion was made by Bob Janzen and seconded by Frank Turnock to approve the February 22, 2022 minutes. Approved unanimously.

TREASURER'S REPORT

A motion was made by Wayne Anderson and seconded by Bob Janzen to accept the February financial statement. Approved unanimously.

CHECKS WRITTEN

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve the checks written. Approved unanimously.

AIS UPDATE

Discussion re: new project for AIS. (draft project idea attached).

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve the new AIS project. Approved unanimously.

2022 MILEAGE FOR AIS INSPECTORS

A motion was made by Frank Turnock and seconded by Bob Janzen to approve 2022 mileage for the AIS inspectors. Approved unanimously.

KURT BECKSTROM, AREA III DIRECTOR

- Importance of attendance at meetings
- Legislative Conference update
- Area III meeting will be held on June 10 in Carlton.
- Attended NACD meeting in Orlando, FL as a MN Representative
- Conservation Easement discussion

ALMA JORGENSON, MILLER DWAN FOUNDATION

Alma Jorgenson introduced herself and the services that are provided Rural Mental Health Support Supporting Farmers in Stressful Times sponsored by Miller Dwan Foundation (flyer attached).

SHARED FORESTRY POSITION WITH CARLTON COUNTY SWCD

Job description draft for discussion.

STEWARDSHIP RATES

A motion was made by Frank Turnock and seconded by Bob Roseberg to table the Stewardship Rate discussion until the April SWCD Board meeting.

2nd BANK AUTHORIZATION TO WRITE A CHECK TO TRANSFER FUNDS TO NEW ACCOUNT AND DISCUSSION OF SIGNATURES ON ACCOUNTS

A motion was made by Wayne Anderson and seconded by Frank Turnock to approve writing a check for \$200,000 to transfer money from Security State Bank to Bremer Bank, divide between checking and savings at your discretion and

approve signatures on accounts (S. Hughes, L. Nelson, B. Roseberg and B. Janzen). Approved unanimously.

COST-SHARE PROJECT PROPOSALS

JOE BAHNEMAN, HORSESHOE LAKE \$1227.50/BIG SANDY 319

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve a cost-share assistance contract for Joe Bahneman, cost-share not to exceed \$1227.50 or 75 percent of the total eligible cost, whichever is less. Approved unanimously.

ANDREW PUNG, PINE LAKE \$3035.43/DISTRICT CAPACITY

A motion was made by Bob Janzen and seconded by Wayne Anderson to approve a cost-share assistance contract for Andrew Pung, not to exceed \$3035.43 or 75 percent of the total eligible cost, whichever is less. Approved unanimously.

PIGNATELLO, LAKE MINNEWAWA/BIG SANDY 319

MARK PIGNATELLO, \$12,999.75

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve a cost-share assistance contract for Mark Pignatello, cost-share not to exceed \$12,999.75 or 75 percent of the total eligible cost, whichever is less. Approved unanimously.

JEANINE PIGNATELLO, \$12,999.75

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve a cost-share assistance contract for Jeanine Pignatello, cost-share not to exceed \$12,999.75 or 75 percent of the total eligible cost, whichever is less. Approved unanimously.

KENNETH JOHNSON, \$12,999.75

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve a cost-share assistance contract for Kenneth Johnson, cost-share not to exceed \$12,999.75 or 75 percent of the total eligible cost, whichever is less. Approved unanimously.

DENNIS & DAVID SUTLIFF, \$15,000

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve a cost-share assistance contract for Dennis & David Sutliff, cost-share not to exceed \$15,000 or 75 percent of the total eligible cost, whichever is less. Approved unanimously.

DISTRICT TECHNICIAN REPORT (Janet)

- Brainerd 1W1P
- Grand Rapids Watershed
- Rivers & Lakes Fair
- Observation Well readings
- Keep It Clean (Mille Lacs)

OTHER

MCGREGOR TOWNSHIP/DRONE USE

A motion was made by Frank Turnock and seconded by Bob Janzen to approve up to \$1000 of drone time to help McGregor Township. Sam will contact Jack Hooper.

TALON

Open House was held on March 2, 2022. About 150 people attended. Presentation included where they are going, how far along they are and planning on a mine in under ten years, maybe five years.

Discussion: How they plan on protecting our water. Some discussion on SWCD going out sampling with Talon to understand the methods first hand on what they are doing. Staff will talk to Talon.

A motion was made by Frank Turnock and seconded by Bob Janzen to check into being proactive in groundwater and surface water in mining. Approved unanimously.

SNAKE RIVER REPORT (Bob Roseberg)

Snake River Management Board

Discussion re: shoreland restoration, coir logs vs. rip rap. There was a project funded 2-3 years ago and failed, 8" diameter coir logs were used and didn't hold up. The project was re-done using 12" diameter coir logs.

The Snake River 1W1P Policy Committee

Discussion re: priority goals and rewriting language in the draft.

DISTRICT MANAGER'S REPORT

Discussion of Area III meeting dates September 8-9, 2022 at Long Lake Conservation Center.

DISTRICT CONSERVATIONIST'S REPORT

- EQIP
- Regional Conservation Partnership Program
- Conservation Stewardship Program
- Early Successional Habitat Development & Management & Forest Stand Improvement (7 practices installed)
- American Bird Conservancy/Gold Winged Warbler habitat projects
- In May NRCS Field office should be back to normal staffing in the office & should be open to the public again
- Local Work Group/April or May after the SWCD Board meeting

FORESTER REPORT/DISTRICT TECHNICIAN REPORT (Kyle)

- Stewardship Plans
- Outreach/Education
- Meetings
- Landowner Assistance
- Education/LIDAR in forestry
- Grants
 - City Park
 - CPL Grant
- FSC Certification

BUFFER SPECIALIST REPORT (Sam)

- Buffers
- Culvert Inventory

- Rivers & Lakes Fair
- Rum River Watershed

AMERICORP REPORT (Stephanie)

- Grant/City Park
- Website edits, etc.
- Rivers & Lakes Fair meeting & Grant Application
- Maps/Noxious weeds website
- AIS product materials
- Green Corp. reporting
- Drone certification testing soon

BWSR REPORT/CHRIS PENCE

- Staff changes
- Telework until July, allowed to attend meetings
- Legislative update
- BWSR Spring training, March 29 virtual

The next SWCD Board meeting will be held Tuesday, April 19, 2022 at 9:00 a.m..
Place of the meeting to be determined.

A motion was made by Wayne Anderson and seconded by Bob Janzen to adjourn
at 12:10 p.m.

Respectfully submitted,

Franklin Turnock
Secretary

Personnel meeting following the regular SWCD Board meeting.

With the upcoming retirement of Steve Hughes, District Manager there was
some discussion re: District Manager and future staffing. Steve will put together
a job description for District Manager for discussion at the next Personnel
meeting to be held in April following the regular SWCD Board meeting.

AITKIN COUNTY SOIL & WATER SWCD
307 2nd STREET NW, ROOM 216
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting called to order at 9:00 a.m. on Tuesday, April 19, 2022 at Long Lake Conservation Center.

Those attending were:

Tom Fasteland, Chair
Wayne Anderson, Vice Chair
Bob Roseberg, Treasurer
Frank Turnock, Secretary
Bob Janzen, Reporter
Steve Hughes, District Manager
Stephanie Finch, MN Green Corp

Those absent were:

Lori Nelson, District Secretary

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve the agenda. Approved unanimously.

A motion was made by Bob Roseberg and seconded by Wayne Anderson to approve the March 15, 2022 minutes. Approved unanimously.

TREASURER'S REPORT

Discussion. A motion was made by Wayne Anderson and seconded by Bob Roseberg to accept the March financial statement. Approved unanimously.

Steve Hughes discussed the details of the second bank chosen by the Aitkin SWCD, Bremer Bank. Day-to-day use will remain with Security Bank. \$200,000 was transferred to Bremer Bank, with \$5,000 to be in the checking account and \$195,000 in the savings account.

CHECKS WRITTEN

A motion was made by Bob Janzen and seconded by Wayne Anderson to approve the checks written. Approved unanimously.

AIS UPDATE

Steve discussed the details of the upcoming contest run by the Aitkin County SWCD, where members of the public can take a picture relating to the steps of Clean, Drain, Dry and a random entry will be chosen to win a kayak or cash prize.

Still attempting to recruit AIS inspectors for this summer-15 or 16 so far.

FORESTER INTERVIEWS/SHARED POSITION WITH AITKIN/CARLTON

Forester interviews are Thursday, April 21, 2022 at 1:00 and 2:00 p.m. Steve will send a notice of the interviews to Tom Fasteland.

Discussed logistics of the shared forester position; flexibility in the home office for the forester, dependent on where they wish to live.

Steve will send a scanned version of the two forestry applicant's resumes to all of the supervisors through e-mail.

DISTRICT MANAGER JOB DESCRIPTION

Steve presented a draft copy of the District Manager job posting to the supervisors. Discussed potential for internal recruitment.

Supervisors will send in comments on this draft to Steve before the next meeting.

CANDIDATE FILING PERIOD/MAY 17-MAY 30, 2022

Wayne Anderson and Tom Fasteland need to file as candidates between May 17-May 30, 2022.

AREA III MEETING, LONG LAKE CONSERVATION CENTER/SEPTEMBER 8-9, 2022

Long Lake Conservation Center will be the venue for the Area III meeting. North Star Lodge will be used for the meeting space using the dining halls for meals. A walking tour is planned as an alternative to prior bus tours. Walking tour to include forestry, buffers, drone, native shoreland plantings, etc.

Frank suggested talking about the solar panels installed at Long Lake as well.

Tentative prices for the Area III meeting

Single day \$55

2 days, all meals and lodging \$140

2 days, no lodging \$110

Discussed options for evening programs.

LOCAL WORK GROUP MEETING/MAY 2022

Local Work Group meeting is scheduled for May after the SWCD Board meeting. The Aitkin County SWCD must chair the meeting. Tom suggested that there should be a higher farmer/farming interests component at this meeting.

STEWARDSHIP RATES

DNR is ending their cost-share program for forest stewardship plans. SWCD will therefore charge full price for a new plan, unless there is riparian or desirable characteristics. There may be other sources of funding available for those options. 10-year plan updates will be charged at half-price.

Tom Fasteland suggested that it would be valuable to table this discussion until the next meeting, as many of these issues regarding the future of rates and cost-sharing will come up at the next Forestry Association meeting. This meeting may provide additional clarity.

BILLS OVER \$3,000

MN IT SERVICES/\$10,000

Funding for this project was approved at a prior meeting. A motion was made by Frank Turnock and seconded by Wayne Anderson to approve payment of \$10,000 to MN IT Services. Approved unanimously.

Janet called in from the office to discuss her work.

MISSISSIPPI BRAINERD 1W1P CONTRACTS

HOUSTON ENGINEERING, MORIYA RUFER PLAN WRITER \$146,464

Houston Engineering has been chosen as the plan writing firm and Moriya Rufer as the plan writer and because the Aitkin SWCD is fiscal agent, the Aitkin SWCD Board must approve the choice and cost of the plan writer.

A motion was made by Wayne Anderson and seconded by Frank Turnock to approve the contract with Houston Engineering. Approved unanimously.

REGION 5 DEVELOPMENT COMMISSION/TAD ERICKSON, FACILITATOR, \$6500

Region 5 includes Todd, Morrison and Crow Wing counties

Tad will facilitate the meetings and keep everyone on track and coordinate with the plan writer to ensure that there is progress and communication even when the plan writer cannot attend. Tom asked the time frame of the contracts. Contracts are just over a year in length. A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve the contract with Region 5 Development Commission, Tad Erickson. Approved unanimously.

DISTRICT TECHNICIAN REPORT/Janet

-Big Sandy newsletter

-Field work, Cedar Lake project. Connecting with existing projects and contracts to ensure work is progressing

Discussion of purchasing/utilizing a microphone for certain meetings and for quiet speakers. Looking into voice amplifiers, will bring suggestions to the next SWCD Board meeting.

Wayne mentioned that the Brainerd Mississippi 1W1P would have an open house event for the public to discuss/announce the plan at Camp Ripley, June 6?

MEMBERSHIP DUES/SOCIETY OF AMERICAN FORESTERS (SAF) \$126

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve payment of \$126 to Society of American Foresters for membership dues. Approved unanimously.

FARM BILL BIOLOGIST REPORT/JAKE GRANFORS

- Mississippi River easements
- LCCMR Easement
- Kettle & Snake River 1W1P informing SWCDs about easements
- 40 completed easements in Aitkin County
- EQIP update

COST-SHARE ASSISTANCE CONTRACT/PETE ANDERSON, FARM ISLAND/\$2782 DISTRICT CAPACITY

Sam presented a proposed cost-share project on Farm Island Lake. A motion was made by Wayne Anderson and seconded by Bob Janzen to approve cost share project for Pete Anderson, Farm Island Lake, total estimated cost \$2782, 75% of the project costs \$2086.50. Approved unanimously.

SNAKE RIVER REPORT/Bob Roseberg

Slow progress on 1W1P.

DISTRICT MANAGER REPORT

Applied for another Green Corp/AmeriCorps position to have a similar position to Stephanie's current role. Sam will be the site supervisor, and will be the day-to-day contact for the potential future applicant. Steve presented a resolution for the Board in support of the Green Corps application. A motion was made by Wayne Anderson and seconded by Bob Janzen to approve the resolution. Stephanie discussed several aspects of the GreenCorps program.

Steve discussed the proposal for flying a drone along the shorelines of con-con lakes; flying the shoreline of suggested lakes in Con-Con areas to have video. Potential uses for shoreline zoning violations, early signs of disease or pest outbreaks, and other monitoring. Steve and Kyle have offered use of their personal boats. Frank suggested the sheriff department may be willing to provide a boat for SWCD use. Wayne suggested looking into a second storage unit for backup of the video products.

BUFFER SPECIALIST REPORT

- Buffer checks
- ACTISMA meeting
- Rum River Steering Committee meeting

- Mississippi Grand Rapids 1W1P
- Culvert Inventory
- McGregor Township, beaver dams/Drone flights
- Rivers & Lakes Fair

DISTRICT TECHNICIAN/FORESTER REPORT

- Stewardship Plans
- Community Education Class will be held on April 20, 2022 at the Aitkin City Park, discussing buckthorn and methods of removal.
- Community Gardens Tom suggested talking with Lynne Jacobs and Hannah Colby who have been helpful for similar initiatives in Hill City.
- Snake River Watershed, there will be several public outreach events to attempt to get public input on the plan.
- AIS
- Forestry Association, treasurer paperwork, by-laws
- Tree sales-400 Red Pine available

AMERICORPS REPORT

- Forest Stewardship Plans-cover type mapping, old records
- Community Education classes-outreach and planning
- Rivers and Lakes Fair-logistics and planning
- Wetland mapping-extension of existing project, fill in the gaps
- Outreach for several events
- Website editing/tutorials

NRCS REPORT

- Finalizing EQIP applications
- RCPP applications
- CRP update
- Cover crop field days in Carlton County
- Local Work Group meeting next month after the SWCD Board meeting

Forage & Grassland Tour on September 15th or 17th

BSALWMP ditch cleanout

Using money from 1W1P to aid the City of McGregor with water issues.

The next SWCD Board meeting will be held on Tuesday, May 17, 2022 at 9:00 a.m. Place of meeting to be determined.

A motion was made by Bob Janzen and seconded by Bob Roseberg to adjourn at 11:45 a.m.

Respectfully submitted,

Franklin Turnock
Secretary

AITKIN COUNTY SWCD
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting called to order at 9:00 a.m. on Tuesday, May 17, 2022 at the Aitkin USDA Service Center. Pledge of Allegiance was recited.

Those present were:

Those absent were:

Tom Fasteland, Chair
Wayne Anderson, Vice Chair
Bob Roseberg, Treasurer
Frank Turnock, Secretary
Bob Janzen, Reporter
Steve Hughes, District Manager
Lori Nelson, District Secretary

Additions to the agenda:

- Tamarack Water Alliance
- Forestry meeting, Thursday, May 19, 2022

A motion was made by Frank Turnock and seconded by Bob Janzen to approve the agenda with additions. Approved unanimously.

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve the April 19, 2022 minutes. Approved unanimously.

TREASURER'S REPORT

A motion was made by Bob Janzen and seconded by Frank Turnock to accept the April financial statement. Approved unanimously.

CHECKS WRITTEN

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve the checks written. Approved unanimously.

AIS UPDATE

Steve reported that AIS inspectors had started on May 13, at area lakes.

DISTRICT MANAGER JOB DESCRIPTION

With reluctance and great appreciation of years of service a motion was made by Frank Turnock and seconded by Bob Janzen to accept Steve Hughes as District Manager. Last day of work will be July 29, 2022. District Manager job description to be posted.

CANDIDATE FILING PERIOD (MAY 17-MAY 30, 2022)

Tom Fasteland and Wayne Anderson are up for re-election. The candidate filing period is from May 17-May 30, 2022.

AREA III FALL MEETING SEPTEMBER 8-9, 2022/LONG LAKE CONSERVATION CENTER

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve the rates for the Area III meeting and update the flier with North Star Lodge photo and inside of a room along with rates. Approved unanimously.

Single day \$55 no lodging

2 days and lodging \$140

2 days \$110 no lodging

AREA III RESOLUTION MEETING/JUNE 10, 2022

The Area III Resolution meeting will be held Friday, June 10, 2022 in Carlton. Wayne Anderson, Frank Turnock, Tom Fasteland, Bob Roseberg and Bob Janzen will attend along with Steve Hughes and Kyle Fredrickson.

Discussion re: Forestry resolution with Mille Lacs SWCD

AITKIN/CARLTON SWCD FORESTER CANDIDATES

A motion was made by Bob Roseberg and seconded by Wayne Anderson to approve offering Kaysie Maleski the Aitkin/Carlton SWCD Forester position at \$28/hr. plus \$1,000 medical allowance, PERA and other benefits. Approved unanimously.

Discussion re: pay rates for Lori Nelson, Janet Smude, Sam Seybold and Kyle Fredrickson. A motion was made by Frank Turnock and seconded by Bob Roseberg to approve increasing hourly staff \$1/hr. effective June 1, 2022. Approved unanimously.

HELP POLLINATOR GRANT

Sam applied for this grant and received the grant—3 yr. \$20,000.

COST-SHARE PROJECT PROPOSALS

STEFANIE & JEFF BOLKS, LAKE MINNEWAWA/BIG SANDY 319,
\$1350.00

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve a cost-share assistance contract, cost-sharing not to exceed \$1350 or 75 % of the total eligible cost, whichever is less. Approved unanimously.

PAULETTE MANEMANN, CEDAR LAKE/CISCO CWF, \$2926.88

A motion was made by Wayne Anderson and seconded by Bob Janzen to approve a cost-share assistance contract, cost-share not to exceed \$2926.88 or 75% of the total eligible cost, whichever is less. Approved unanimously.

TAMARACK WATER ALLIANCE

The Tamarack Water Alliance would like to attend our June SWCD Board meeting. They have a slide presentation that they would like to show.

MN SWCD FORESTRY MEETING/MAY 19, 2022

The MN SWCD Forestry meeting will be held on Thursday, May 19, 2022 in McGregor. Consulting foresters will be attending the meeting re: concerns about SWCDs, rates, etc.

SNAKE RIVER REPORT (Bob Roseberg)

How to organize, eventually bring to SWCD Board, County Board and local boards. Pass a resolution for organization, a couple of public meetings, review and make suggestions. Various stages of issues goals, etc.

DISTRICT MANAGER REPORT

Discussion re: forestry project that Stephanie has started to organize.

BUFFER SPECIALIST REPORT

- Buffers
- Ag Inspector
- Rum River 1W1P
- Culvert Inventory
- Tamarack Church elevations
- No Till Drill
- Rivers & Lakes Fair

DISTRICT TECHNICIAN/FORESTER REPORT

- Forest Stewardship Plan Updates
- Community Ed
- Forest to Tap
- Snake River 1W1P
- AIS update

AMERICORP REPORT

- Website
- Forest Stewardship Plans
- Green Corp training
- Drone test
- CPL grant

DISTRICT CONSERVATIONIST REPORT

- Conservation Program updates
- Big Sandy Watershed meeting-Dalton & Tom gave a presentation.
- Local Work group meeting
- Thank you to Wayne Anderson for being a part of the National Civil Rights review.
- Planning on hiring an Area Soil Scientist

FARM BILL BIOLOGIST REPORT

- EQIP update

- RIM update
- Snake River Watershed outreach
- BWSR Tech Talk
- Kettle River prescribed burn with DNR
- Pheasants Forever National meeting

NO BWSR REPORT

The next Aitkin County SWCD Board meeting will be held on Tuesday, June 21, 2022. Place of meeting to be determined.

A motion was made by Bob Roseberg and seconded by Bob Janzen to adjourn at 11:30 a.m.

Respectfully submitted,

Franklin Turnock
Secretary

AITKIN COUNTY SWCD
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting called to order at 9:05 a.m. on Tuesday, June 21, 2022 at the Aitkin County Government Center. Pledge of Allegiance was recited.

Tom Fasteland welcomed visitors.

Those present were:

Those absent were:

Tom Fasteland, Chair
Wayne Anderson, Vice Chair
Bob Roseberg, Treasurer
Frank Turnock, Secretary
Bob Janzen, Reporter
Steve Hughes, District Manager
Lori Nelson, District Secretary
Tom Anderson, Tamarack Water Alliance
Lynn Anderson, Tamarack Water Alliance
Jean Skinaway Lawrence, Sandy Lake Band
Tania, Aubid, 1855 Treaty
Shanai Matteson, Resident of County Tamarack Water Alliance
Ash Compton, Tamarack Water Alliance, County Resident
Beckakac, Resident
River Akemann, Aitkin County Resident

A motion was made by Wayne Anderson and seconded by Bob Janzen to approve the agenda. Approved unanimously.

A motion was made by Wayne Anderson and seconded by Frank Turnock to approve the May 17, 2022 minutes. Approved unanimously.

TREASURER'S REPORT

Discussion. The 1st ½ of the 2022 AIS \$ are expected in July, approximately \$134,000. A motion was made by Wayne Anderson and seconded by Bob Roseberg to accept the May financial statement. Approved unanimously.

CHECKS WRITTEN

A motion was made by Frank Turnock and seconded by Bob Janzen to approve the checks written. Approved unanimously.

AIS UPDATE

A meeting was held on Monday, June 20 with the AIS inspectors. Lots of discussion. In general, things are going well. Reminding the inspectors to be friendly, helpful and educational. We have approximately 17-18 inspectors this year. Gun Lake and Sugar Lake were added with inspectors. All decontamination units are running at this time. There is now a decontamination unit at the Big Sandy Dam. The AIS Photo Finish is underway and we had a winner in June. They chose the \$250.

TAMARACK WATER ALLIANCE/TOM & LYNN ANDERSON

Tom Anderson presented a Power Point presentation.

JEAN SKINAWAY LAWRENCE, SANDY LAKE BAND

Jean Skinaway Lawrence presented a Power Point presentation.

AREA III MEETING/LONG LAKE SEPTEMBER 8-9, 2022

The brochure was handed out for the Area III meeting-suggestion to add bring pillow, sleeping bag etc. if staying overnight.

OBSERVATION WELL CONTRACT FY 23

A motion was made to approve the Observation Well contract and authorize Steve Hughes, District Manager to sign the Observation Well contract. Approved unanimously.

COST-SHARE CONTRACT AMENDMENT/BAHNEMAN, HORSESHOE LAKE/BIG SANDY 319

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve a cost-share amendment for Bahneman to \$1687 an increase of \$460. Approved unanimously.

COST-SHARE PROJECT PROPOSALS

ROD & MARY KEITH, LONG LAKE/CISCO LAKES PROTECTION GRANT/\$5285

A motion was made by Bob Janzen and seconded by Bob Roseberg to approve a cost-share assistance contract for Rod & Mary Keith, cost-sharing not to exceed \$5285 or 75% of the total eligible cost, whichever is less. Approved unanimously.

PERTULLA/WILKINS LAKE, \$7440/DISTRICT CAPACITY

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve a cost-share assistance contract for Pertulla, cost-sharing not to exceed \$7440 or 75% of the total eligible cost, whichever is less. Approved unanimously.

DAN & JILL WEINAND, LAKE MINNEWAWA/BIG SANDY 319/\$3006

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve a cost-share assistance contract for Dan & Jill Weinand, cost-sharing not to exceed \$3006 or 75% of the total eligible cost, whichever is less. Approved unanimously.

KOEHLER/FARM ISLAND, \$2467.80/DISTRICT CAPACITY

A motion was made by Bob Janzen and seconded by Frank Turnock to approve a cost-share assistance contract for Koehler, cost-sharing not to exceed \$2467.80 or 75% of the total eligible cost, whichever is less. Approved unanimously.

MINNEWAWA FISH LADDER/OUT FOR BIDS

The Minnewawa Fish Ladder is out for bids. One bid has been received so far.

COST-SHARE PAYMENTS

WALTER & MARY LANGLEY, CISCO LAKES PROTECTION GRANT,
\$275

A motion was made by Frank Turnock and seconded by Bob Janzen to approve a cost-share payment for Walter & Mary Langley for \$275. Approved unanimously.

BOB & HEATHER RHYKUS, CISCO LAKES PROTECTION GRANT, \$500

A motion was made by Wayne Anderson and seconded by Bob Janzen to approve a cost-share payment for Bob & Heather Rhykus for \$500. Approved unanimously.

BOB & HEATHER RHYKUS, CISCO LAKES PROTECTION GRANT, \$300

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve a cost-share payment for Bob & Heather Rhykus for \$300. Approved unanimously.

AITKIN/CROW WING ROUND LAKE ASSOCIATION (HAZELTON)
\$585.10/CISCO LAKES PROTECTION GRANT

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve a cost-share payment for Aitkin/Crow Wing Round Lake Association (Hazelton) for \$585.10. Approved unanimously.

STEPHANIE & JEFFREY BOLKS, LAKE MINNEWAWA \$1350/BIG
SANDY 319

A motion was made by Wayne Anderson and seconded by Bob Janzen to approve a cost-share payment of \$1350 pending approval by Big Sandy Watershed. Approved unanimously.

RUM RIVER 1W1P RESOLUTION

A motion was made by Wayne Anderson and seconded by Frank Turnock to approve the Rum River One Watershed One Plan resolution. Approved unanimously.

RUM RIVER 1W1P/JOINT POWERS AGREEMENT FOR THE
IMPLEMENTATION OF THE RUM RIVER COMPREHENSIVE WATER
MANAGEMENT PLAN

A motion was made by Wayne Anderson and Bob Roseberg to approve to adopt and implement the Rum River One Watershed One Plan Joint Powers Agreement for the implementation of the Rum River Comprehensive Water Management Plan. Approved unanimously.

KAYSIE MALESKI, AITKIN/CARLTON SWCD FORESTER

Kaysie Maleski will be starting on June 27, 2022

SNAKE RIVER REPORT (Bob Roseberg)

Continuing to work on the Snake River Watershed Plan, sections have been approved, period for public comment etc.

DISTRICT MANAGER'S REPORT

-2023 Budget is due July 25, 2022

-District Manager applications are open until July 1, 2022

Resumes for the District Manager position will be sent to the Aitkin County SWCD Board after July 1, 2022. The SWCD Board will meet and look over the applications on July 12, 2022 at 9:00 a.m.

DISTRICT TECHNICIAN REPORT

-Project updates

-Cisco Lakes Grant ends in December

-Big Sandy 319

-1W1P Brainerd Watershed Kick Off meeting Camp Ripley

-Technical meeting July 1, Citizen Committee meeting Moriya Rufer, Consultant

-Itasca County, Mississippi Grand Rapids 1W1P/Sam, Janet

DISTRICT TECHNICIAN/FORESTER REPORT

-Forest Stewardship Plan updates

-Forest Consolidation/Carlton

-Private Woodlands Committee

-Snake River 1W1P

-Leanne Buck, Nature Conservancy on-line meeting

-River trails crew

-AIS Committee

-Work with DNR to put a map out where the decontamination units are.

-SWCD Forestry Association by-laws etc.

-DNR Cost-share \$300 is ending at the end of the month

-Landowner assistance, education, webinars, pesticide license

AMERICORP REPORT

-Rivers & Lakes Fair wrap-up

-CPL Grant/City Park

-Green Corp training

- Drone test passed
- HELP grant prescribed burn
- Area III meeting
- Website
- Talon/Sam & Stephanie
- Salo Township
- Last day August 12th or so

BUFFER SPECIALIST REPORT

- Buffer update
- Ag Inspector update
- Noxious weed inventory (Salo Twp.)
- Wagner Twp. (weed inspection)
- MN Dept. of Ag, Maggie
- Identified largest buckthorn in the city park along the river
- Rum River 1W1P
- Culvert inventory (Lakeside)
- No till drill
- Farm Island landowner/elevations taken, water issues
- Rivers & Lakes Fair, apprx. 280 attendance

BWSR REPORT (Chris Pence)

- 1W1P update
- Legislative updates
- BWSR Academy, Craguns
- Individual Development Plans
- E-link

DISTRICT CONSERVATIONIST REPORT (Tom Gervais)

-Project updates

-A thank you to Bob Roseberg for allowing rainfall simulator training at his farm

-Aitkin NRCS UTV certified

-A thank you to the Board for participating in the Local Work Group

-Garett was selected to participate as a subject matter expert in Forestry for the National Food Production and Conservation to help develop the competencies and tasks for the 460 Job Series (Forestry).

AREA III MEETING/LEADERSHIP ACADEMY

A motion was made by Frank Turnock and seconded by Bob Janzen to reserve a spot in the leadership academy. Approved unanimously.

The next Aitkin County SWCD Board of Supervisors meeting will be held on Tuesday, July 19, 2022 at 9:00 a.m. at the Aitkin County Government Center.

A motion was made by Bob Janzen and seconded by Bob Roseberg to adjourn at 12:20 p.m.

Respectfully submitted,

Franklin Turnock

Secretary

AITKIN COUNTY SWCD
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting called to order at 9:00 a.m. on Tuesday, July 26, 2022 at the Aitkin County Government Center. Pledge of Allegiance was recited.

Those attending were:

Those absent were:

Tom Fasteland, Chair
Wayne Anderson, Vice Chair
Bob Roseberg, Treasurer
Frank Turnock, Secretary
Bob Janzen, Reporter
Steve Hughes, District Manager
Lori Nelson, District Secretary
Rick Bruesewitz, MN DNR Fisheries
Chris Pence, MN BWSR Board Conservationist

Thank you to Steve Hughes, District Manager and Stephanie Finch, MN Green Corps. for everything they have done. Steve Hughes retiring after 38 years, last day July 29, 2022, and Stephanie Finch will be leaving August 12, 2022 after being with the District for her 1 year appointment through MN Green Corp.

Additions to the agenda:

-Checks over \$3000
 Crow Wing SWCD \$5020.75
 Dr. Alec Lackman \$7500

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve the agenda with additions. Approved unanimously.

A motion was made by Bob Janzen and seconded by Bob Roseberg to approve the June 21, 2022 minutes. Approved unanimously.

TREASURER'S REPORT

Discussion. A motion was made by Wayne Anderson and seconded by Frank Turnock to accept the June financial statement. Approved unanimously.

CHECKS WRITTEN

A motion was made by Bob Janzen and seconded by Wayne Anderson to approve the checks written. Approved unanimously.

AIS UPDATE

- 4 decontamination units-1 decontamination unit was added this year (Army Corp.) Army Corp. is maintaining, adding water etc.
- Diamond Industrial recommended to burn kerosene.
- 1 decontamination unit had an electronic problem.
- Decontamination units are at Lake Minnewawa, Spirit Lake, Big Pine/Mille Lacs, and the Army Corp.
- Gun Lake and Sugar Lake were added this year for inspectors.
- 4 car covers were bought to cover the decontamination units all week. During the week the decontamination units are brought to a secure location.

DISTRICT MANAGER APPLICATIONS

Interviews are scheduled for Thursday, August 4, 2022 starting at 10:00 a.m. Interview questions are ready and Steve will e-mail the interview questions to the supervisors.

MINNEWAWA FISH LADDER BIDS

Rick Bruesewitz, MN DNR Fisheries discussed the Minnewawa Fish Passage not a fish ladder allows fish to move back and forth. Matias, TSA3 did the design a year ago, 1 bid received and was higher than the dollars that were allocated. The bid was not awarded last year. The project was put out again this year for bids. There were two bids received R&R Landscape, \$79,629 and MN Native Landscape \$103, 943. There will be a DNR person on site when the project is put in making sure it is put in as designed. A motion was made by Frank Turnock and seconded by Bob Janzen to award the bid to R&R Landscape \$79,629. Steve Hughes will contact the two bidders for the Minnewawa Fish Passage project. Approved unanimously.

2023 SWCD BUDGET

Discussion. The 2023 SWCD Budget was e-mailed to the SWCD Board. Steve met with Jessica July 25, 2022 to go over the 2023 SWCD Budget.

CHECKS OVER \$3000

CROW WING SWCD

A motion was made by Wayne Anderson and seconded by Bob Janzen to approve payment of \$5020.70 to Crow Wing SWCD. Approved unanimously.

DR. ALEC LACKMAN

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve payment of \$7500 to Dr. Alec Lackman. Approved unanimously.

ROUND LAKE (HAZELTON) CISCO LAKES GRANT, SHORELINE
STABILIZATION & REVEGETATION PROJECT/\$850

A motion was made by Bob Janzen and seconded by Frank Turnock to approve a cost-share assistance contract for a shoreline stabilization and revegetation project, 75% of the total project cost not to exceed \$806.25. Approved unanimously.

COST-SHARE PROJECT REVIEWS/PAYMENT APPROVALS

ROUND LAKE (HAZELTON) CISCO LAKES GRANT, \$675.44/SHORELINE
STABILIZATION & REVEGETATION PROJECT

A motion was made by Wayne Anderson and seconded by Frank Turnock to approve a cost-share payment of \$675.44 for a shoreline stabilization project. Approved unanimously.

PINE LAKE (FINLAYSON) DISTRICT CAPACITY/\$3035.43
STORMWATER RUNOFF, SHORELINE EROSION, & NATIVE PLANTS

A motion was made by Bob Janzen and seconded by Wayne Anderson to approve a cost-share payment of \$3035.43 for a Stormwater Runoff, Shoreline Erosion & Native Plant project. Approved unanimously.

DISTRICT CAPACITY 2022/\$20,000

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve using \$20,000 for cost-share projects from 2022 District Capacity \$. Approved unanimously.

STEVE HUGHES/SEVERANCE PAY, \$23,945.04

A motion was made by Frank Turnock and seconded by Wayne Anderson to pay Steve Hughes severance pay of \$23,945.04 for vacation and sick leave. Approved unanimously.

SNAKE RIVER REPORT (Bob Roseberg)

-Snake River 122-page draft plan on Mille Lacs County website
60-day window, public hearing, Policy Committee, make recommendations and send to BWSR Board.

The Snake River Watershed Management Board met on Monday, July 25. There was a project to approve.

DISTRICT MANAGER'S REPORT

A motion was made by Bob Roseberg and seconded by Frank Turnock to authorize payment, if a payment is needed, at this time to the leadership training. Approved unanimously.

Steve Hughes had a subscription to the Zoom Pro and is now cancelled.

BREMER BANK & SECURITY STATE BANK

Steve and Lori went to the Bremer Bank and Security State Bank. Steve Hughes has been removed from the signature card at both banks for the checking and savings accounts. Also, removed from the safe deposit box at Security State Bank. A motion was made by Frank Turnock and seconded by Wayne Anderson to approve removal of Steve Hughes name on these accounts at Security State Bank and Bremer Bank. Approved unanimously.

NO TILL DRILL DISCUSSION

Discussion re: moving the No-Till Drill around the county. If Sam is not available to move the drill depending on workload. A motion was made by Frank

Turnock and seconded by Bob Roseberg to approve Wayne Anderson to move the No-Till Drill \$30/hr. plus mileage. Approved unanimously.

MN BWSR REPORT (Chris Pence)

The BWSR Academy will be held on October 25-27, 2022 at Cragun's Resort in Baxter. There will be some forestry training available this year.

DISTRICT TECHNICIAN/FORESTER REPORT (Kyle)

- Nature Conservancy million acre representing MASWCD
- Forestry Association tour
- CPL Grant, Aitkin City Park
- AIS Coordinator, Big Sandy Dam highlight the decontamination unit

NRCS REPORT (Tom Gervais)

- Trainings
- Project Updates
- Staffing Updates
- Forage & Grassland Field Day/Floodwood, September 15, 2022

FARM BILL BIOLOGIST (Jake Granfors)

- Trainings
- Site visits
- Snake River Easement Program (letters sent out)

BUFFER SPECIALIST REPORT (Sam)

- Buffer update
- Ag Inspector
- Townships (Wagner & Workman) spraying
- Planning & Zoning (bluff call)
- No Till Drill
- HELP Grant (removing invasive weeds)
- Brush cutter work
- Eagle Mine Tour
- Rum River

AMERICORP REPORT (Stephanie)

-Talon Tour (Eagle Mine)

-Aitkin County Fair

-HELP Grant with Sam

-Wrap up paperwork for Americorp

Last day will be August 12, 2022

-Collaborative County Family Forest Conservation (CCFFC)/Lindberg Ekola

This is a \$295,000 grant. Purpose of the grant is working with landowners in the county to improve forest land. Stephanie's program would fit into this grant. Aitkin County SWCD would be the fiscal agent. Process has started more details to work out.

A motion was made by Frank Turnock and seconded by Wayne Anderson to proceed with the CCFFC grant further. Approved unanimously.

KAYSIE MALESKI/AITKIN CARLTON FORESTER

Kaysie Maleski introduced herself to the SWCD Board.

Aitkin/Carlton activities for the month included

-Trainings

-Aitkin Forestry

-Aitkin County Fair Booth

-Timber inventory for Stewardship Plans, Plan updates etc.)

-Carlton Forestry

-Workshops (Invasive Knotweed Workshop, Honeybee Festival, Working on EAB & Oakwilt Workshop)

-Timber Harvest data

-Starting to work with landowners

Frank Turnock asked Kaysie to bring back a presentation from Carlton County on BioChar.

The Area III fall meeting will be held on September 8-9, 2022 at Long Lake Conservation Center.

The next SWCD Board of Supervisors meeting will be held on Tuesday, August 16, 2022 at 9:00 a.m. at the Aitkin County Government Center.

A motion was made by Wayne Anderson and seconded by Bob Janzen to adjourn at 12:05 p.m.

Respectfully submitted,

Franklin Turnock
Secretary

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING MINUTES
TUESDAY, AUGUST 16, 2022
AITKIN COUNTY GOVERNMENT CENTER

CALL MEETING TO ORDER 9:00 a.m.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

- Addition of Clear Lake cost share application
- Addition – Tom SWCD forestry topic, add to OTHER

REVIEW MINUTES

Motion: Wayne

Second: Bob R

TREASURES REPORT

Motion: Wayne

Second: Bob R

CHECKS WRITTEN

Motion: Bob R

Second: Wayne

OLD BUSINESS

1. AIS UPDATE (Kyle)

- Big Sandy video series, education/outreach, etc.
- Sampling
 - 7 kits returned, Goal of 9
 - Sampling to see if reproducing population of zebra mussels exists
 - Lakes across the county
 - By lake associations
 - Cedar & Big Pine positive for zebra mussels
- End of year picnic (conjunction with next board meeting?)

- Bills In
- Saturday 8/20 Starry trek event
 - Farm Island Access @ 8:00 am

NEW BUSINESS

1. COLLABORATIVE COUNTY FAMILY FOREST CONSERVATION GRANT (CCFC)-DRAFT SCOPE OF WORK

- Program to auto create first few pages of Woodland plans
- Kyle read summary of work/grant
- Aitkin to be Fiscal Agent
 - i. Cass, Crow Wing, Aitkin, Carlton
- Harvest Interactive Map
 - i. Beltrami has one
 - ii. Cass, Crow Wing, Aitkin, Carlton
- Need to have some conversations with partners
- Table it for next month
 - i. Motion: Frank
 - ii. Second: Wayne

2. DISTRICT MANAGER POSITION

- Conditional offer for Janet Smude
- Expectation Discussion
 - i. Salary position
 - ii. Vacation & Sick time rollover (YES)
- Total Salary Offer: Starting \$78,000
- Background Check
 - i. If comes back today, could start today
 - ii. Or start next pay period
- Motion for Starting wage at \$78,000
 - i. Motion: Frank
 - ii. Second: Bob Janzen
- New Tech Position
 - i. Put together position description by next board meeting
 - ii. Have group discussion of everyone's job descriptions
- Approve for Janet to be on checking, saving and deposit box as co-signer

- i. Motion: Bob Janzen
 - ii. Second: Wayne
 - Hire for Janet Smude as District Manager
 - i. Motion: Frank
 - ii. Second: Bob R
3. COST SHARE PROJECT AMENDMENT
- FY21 COST SHARE (1), DAM LAKE
 - i. Additional \$599.47
 - ii. Keeps it at total 75% total project costs
 - iii. Motion: Bob Jansen
 - iv. Second: Bob F
4. COST SHARE PROJECT PROPOSAL
- 319 GRANT 2022 (3), LAKE MINNEWAWA
 - i. \$6967.89 Not to exceed 75%, Big Sandy 319
 - ii. Total cost \$9,290.52
 - iii. Requesting 75% cost share assistance at \$6,967.89
 - Big Sandy Committee Approved on 8/10
 - i. Motion: Wayne
 - ii. Second: Frank
5. COST SHARE PROJECT RENEWAL / PAYMENT APPROVALS
- FY21 COST-SHARE (1) DAM LAKE \$4,055.47
 - i. All bills in, project complete
 - ii. FY 20 & 21 state cost share
 - iii. Motion: Wayne
 - iv. Second: Bob F
 - CWF 2020 CISCO LAKES, CEDAR LAKE \$2926.88
 - i. BWSR CISCO LAKE PROTECTION GRANT
 - ii. Total \$3682.91
 - iii. Request Reimbursement \$2762.18 (Project Done)
 - iv. Motion: Wayne
 - v. Second: Bob Jansen
 - FY22 COST-SHRAE (1), LONE LAKE \$1386.10
 - i. Tabled for next month
 - COST-SHARE CLEAR LAKE
 - i. Native plant buffer, willow wattles, soil wrap slope check
 - ii. Total Estimate \$1697.32
 - iii. Request Assistance \$1259.49

- iv. Motion: Frank
- v. Second: Bob F

6. AREA 3 FALL MEETING, LLCC/SEPTEMBER 8-9

- Mass email (invite) to all supervisors
- So far 17 registered, 6 staying overnight at Long Lake
- Bob R & Frank plan on staying at Long Lake
- Door Prizes
 - i. Weather calendars, AIS towels, wild rice, donations from Talon
- Bag of advertisements of Aitkin area
 - i. ATV & Snowmobile trails from Land Department
- Budget for Door Prizes \$500
 - i. Motion: Frank
 - ii. Second: Bob Janzen

7. COST-SHARE POLICY

- Review & Edit, Bring to next month meeting
 - i. Motion: Frank
 - ii. Second:

8. OTHER

- SWCD FORESTRY – TOM
 - i. Pay for per diem
 - ii. Motion: Frank
 - iii. Bob F

REPORTS FROM STAFF

BUFFER SPECIALIST REPORT

SNAKE RIVER REPORT

- In 60 day review
- Won't have a meeting till Sept.
- Add social, economic value into plan
- Approved cost-share project for cover crop

MANAGER REPORT

- Fish passage project on Lake Minnewawa
- Janet to attend Leadership expo
 - Motion: Frank
 - Second: Wayne

DISTRICT TECH REPORT (JANET)

- Expo –in Isle

- Wrapping up projects
- Upper Mississippi Brainerd meeting next week

DISTRICT TECHNICIAN REPORT/FORESTER REPORT

AITKIN/CARLTON FORESTER REPORT

DISTRICT CONSERVATIONIST REPORT

FARM BILL BIOLOGIST REPORT

- Delayed haying certification
- Easement & RIM checks
- Project to spend more money onto Sharp-tailed grouse open landscape in E-central MN

MN BWSR BOARD CONSERVATIONIST REPORT

- BWSR Academy – Craguns Resort
- Resource tab on BWSR site offers training opportunities for staff

AITKIN COUNTY SWCD
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting called to order at 9:00 a.m. on Thursday, September 29, 2022 at the Aitkin County Government Center. Pledge of Allegiance was recited.

Those attending were:

Those absent were:

Tom Fasteland, Chair
Wayne Anderson, Vice Chair
Bob Roseberg, Treasurer
Frank Turnock, Secretary
Bob Janzen, Reporter
Lori Nelson, District Secretary
Sue Westberg, Lake Minnewawa Association President
Dan Westberg, Lake Minnewawa Association
Tim Rinowski, Lake Minnewawa Association
Chris Pence, BWSR (attended virtual)
Lindberg Ekola, BWSR (attended virtual)

Additions to the agenda:

- Area III Thank you letter to Long Lake Conservation Center
and SWCD staff/Frank Turnock
- TSA 3 Meeting Update/Tom Fasteland
- Cost-Share Project Review/Cisco Lakes
- Lindberg Ekola, CCFFC Grant Proposal
- Bill over \$3000/Lake Minnewawa Association AIS Education Grant/\$3112.88

A motion was made by Frank Turnock and seconded by Bob Janzen to approve the agenda with additions. Approved unanimously.

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve the August 16, 2022 minutes. Approved unanimously.

A motion was made by Bob Roseberg and seconded by Wayne Anderson to accept the August financial statement. Approved unanimously.

A motion was made by Bob Roseberg and seconded by Frank Turnock to approve checks written. Approved unanimously.

SUE WESTBERG, LMA PRESIDENT/MINNEWAWA FISH PASSAGE PROJECT

Sue Westberg, LMA President introduced herself along with her husband Dan Westberg, LMA and Tim Rinowski, LMA. She came today to discuss the Minnewawa Fish Passage project. She is concerned about the timeframe of the project and getting it completed. Project was planned to start when the ground is froze. Sue would like to see the project started this fall. Janet Smude, District Manager will contact the contractor and ask what the timeframe is with the project. Also, there is additional funding available for this project: Lake Minnewawa Association, Sportsmen's Club and Lake Improvement District.

AREA III MEETING WRAP UP

Discussion. Lots of positive comments from other Area III districts. A motion was made by Frank Turnock and seconded by Bob Janzen to send a thank you note to Long Lake Conservation Center and thank the SWCD staff. Approved unanimously.

SHORELAND RESTORATION POLICY

Discussion of the current Aitkin County SWCD Shoreland Restoration Policy. Janet will check with other districts as far as there Shoreland Restoration Policy. A motion was made by Frank Turnock to table this discussion.

CHRIS PENCE, MN BWSR

Chris has to leave the meeting for another meeting but wanted to discuss the Federal Forest Grant that is to be discussed later in the meeting. Just reminding the SWCD that no work can be done for a grant until it has been executed. DNR (Federal \$) will execute the contract and then SWCD may contract with Stephanie. A suggestion was to possibly start Stephanie on the project if other funds were available in the budget. Any \$ used to fund this project before the contract is executed would not be reimbursed.

PHEASANTS FOREVER LOCAL PARTNER AGREEMENT

A motion was made by Wayne Anderson and seconded by Frank Turnock to sign the Pheasants Forever Local Partner Agreement. Approved unanimously.

2023 SOIL HEALTH COST-SHARE AGREEMENT/AUTHORIZATION & AUTHORIZE SIGNATURE

A motion was made by Frank Turnock and seconded by Bob Janzen to approve the authorization of the 2023 Soil Health Cost-Share Agreement and authorize Janet Smude, District Manager to sign the agreement. Approved unanimously.

2023 BUFFER LAW & LOCAL CAPACITY AGREEMENT/AUTHORIZATION & AUTHORIZE SIGNATURE

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve the authorization of the 2023 Buffer Law & Local Capacity Agreement and authorize Janet Smude, District Manager to sign the agreement. Approved unanimously.

PROTECTION OF HIGH QUALITY CISCO LAKES CONTRACT AMENDMENT/AUTHORIZATION & AUTHORIZE SIGNATURE

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve authorization of the Protection of High Quality Cisco Lakes Contract Amendment and authorize Janet Smude to sign the agreement. Approved unanimously.

COST-SHARE PROJECT AMENDMENT/CWF 2020 CISCO LAKES, ROUND LAKE

A motion was made by Bob Janzen and seconded by Wayne Anderson to approve a cost-share project amendment CWF 2020 Cisco Lakes, increase of \$364.20 due to price increase of project, total cost of the project \$1169.20. Approved unanimously.

COST-SHARE PROJECT PROPOSAL/POLLINATOR PLANTING/DISTRICT CAPACITY

A motion was made by Wayne Anderson and seconded by Bob Janzen to approve a cost-share project proposal for a pollinator planting, \$6,000 not to exceed 75% of the total eligible costs, whichever is less. Approved unanimously.

Recording easements on projects to be discussed at a later date.

BUFFER SPECIALIST REPORT (Sam)

- Buffer update
- Ag Inspector Update
- City Park sprayed in preparation for seeding
- Rum River meeting
- HELP Grant/Quarterly report
- WCA
- Forage & Grassland Field Day
- Culvert Inventory (Salo Twp.)

COST-SHARE PROJECT REVIEWS/PAYMENT APPROVALS

FY22 STATE-COST-SHARE/LONE LAKE

A motion was made by Frank Turnock and seconded by Bob Janzen to approve a cost-share payment for \$1386.10 for a shoreline stabilization and revegetation project. Approved unanimously.

319 GRANT 2022, HORSESHOE LAKE/\$1687.50

A motion was made by Bob Roseberg and seconded by Wayne Anderson to approve a cost-share payment for \$1687.50 for a shoreland stabilization and revegetation project. Approved unanimously.

CWF 2020 CISCO LAKES, LONG LAKE/\$4586.05

A motion was made by Frank Turnock and seconded by Bob Janzen to approve a cost-share payment for \$4586.05 for a shoreland stabilization and revegetation project. Approved unanimously.

FY20 DISTRICT CAPACITY/2020-3

A motion was made by Wayne Anderson and seconded by Frank Turnock to approve a cost-share payment for \$267.40 for a stormwater management project. Approved unanimously.

CWF 2020 CISCO LAKES, ROUND LAKE/\$1169.20

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve payment of \$1169.20 for a shoreland stabilization and revegetation project. Approved unanimously.

DISTRICT TECHNICIAN POSITION

Discussion re: District Technician position and what the duties of this position might be (Outreach to include website, facebook, articles in the paper, workshops, etc. and shoreland projects). Janet will write up a job description and pay rate and bring to the next SWCD Board meeting.

LINDBERG EKOLA, BWSR (ATTENDED VIRTUAL 10:30 a.m.)

Discussion re: (Coordinated County Family Forest Conservation (CCFFC)

DNR puts the contracts together and at this time no timeframe has been given as to when the grant will be coming out. Through this grant looking to subcontract with Stephanie Finch. Stephanie will not be able to start working through this grant until it has been executed. Discussion re: \$2,000 contract that Aitkin County SWCD could contract with her until the CCFFC grant is executed. Aitkin County SWCD would not be able to get reimbursed for this contract. Rate of pay (\$45-\$50/hr.). Janet Smude, District Manager will look into the \$ available and a contract with a list of tasks she could do for Aitkin County SWCD until the CCFFC grant is executed.

AITKIN/CARLTON FORESTER (Kaysie)

- Update on Forest Stewardship Plans completed in Aitkin & Carlton
- Workshops/Webinars

DISTRICT FORESTER/TECHNICIAN REPORT (Kyle)

AIS Update

- End of year picnic
- Decontamination trackers
- New equipment (tablets)
- Sheriff's allocations

Forestry Update

- Stewardship Plan Update
- Outreach/Education

- Snake River 1W1P

- Entity structure

- 90 Day Review, Board approval of the plan by Oct. 20, 2022

- Deanna Pomije can talk at the next SWCD Board meeting to describe/explain

- Radio-Invasives

- Area III

Landowner Assistance

- Oak stress

Grants

- CPL Grant/City Park

- CCFC Budget, scope of work

WOODLAND STEWARDSHIP RATES

Discussion re: Woodland Stewardship rates. A motion was made by Frank Turnock and seconded by Bob Janzen to approve new rates for Stewardship Plans (\$300 base rate + \$7 acre) and in the future follow DNR rates. Approved unanimously.

Discussion re: Woodland Stewardship Plan updates. They are now almost like a full rewrite and are done every 10 years. A motion was made by Frank Turnock and seconded by Wayne Anderson to approve charging full price for the updates and in the future follow DNR rates. Approved unanimously.

SNAKE RIVER REPORT (Bob Roseberg)

Snake River 1W1P Update

- Entity Structure

- Additions/Corrections for the Plan

- 90 Day Review, Board approval by Oct. 20, 2022

Deanna would be willing to talk at our next SWCD Board meeting on October 18, 2022 to describe/explain the plan. Bob Roseberg will not be able to attend the next Snake River meeting on October 24, 2022. Wayne Anderson was asked to attend in Bob Roseberg's absence.

A motion was made by Frank Turnock and seconded by Wayne Anderson that we support SWCDs having a voting membership. Approved unanimously.

1W1P PROJECTS

-Mississippi/Grand Rapids-This was funded. Planning process meeting next week. Itasca is the fiscal agent.

-Mississippi/Brd.-First part of the plan is completed.

-Snake River-This was discussed earlier in the meeting.

NRCS REPORT (Tom Gervais)

-Conservation Practice Update

-Applications due (Oct.-Nov.) for FY23 Programs

-RCP (Gold Wing Warbler Habitat available)

PHEASANT'S FOREVER/\$6500

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve payment of \$6500 (FY22 BWSR match 7/1/21-6/30/22) to Pheasants Forever. Approved unanimously.

HOUSTON ENGINEERING/\$10,633.81

A motion was made by Wayne Anderson and seconded by Bob Janzen to approve payment of \$10,633.81 to Houston Engineering. Approved unanimously.

HOUSTON ENGINEERING/\$3842.25

A motion was made by Bob Janzen and seconded by Bob Roseberg to approve payment of \$3842.25 to Houston Engineering. Approved unanimously.

LAKE MINNEWAWA ASSOCIATION AIS GRANT

A motion was made by Bob Roseberg and seconded by Bob Janzen to approve payment of \$3112.88 to the Lake Minnewawa Association. Approved unanimously.

DISTRICT MANAGER'S REPORT (Janet)

- Leadership Training
- Healthy Lake Expo
- Decontamination Unit, claim with MCIT
- Sheriff's Dept. report/Decont. unit working with insurance adjuster evaluating the value with MCIT.
- Projects are winding down for the year

TSA UPDATE (Tom Fastland)

Discussion.

SWCD FORESTRY MEETING (Tom Fastland)

Good tour.

The MASWCD Annual Convention will be held on December 12-14, 2022 (Mon.-Wed.)

The next SWCD Board meeting will be held on Tuesday, October 18, 2022 at 9:00 a.m. at the Aitkin County Government Center, 3rd floor training room.

A motion was made by Frank Turnock and seconded by Bob Janzen to adjourn at 12:15 p.m.

Respectfully submitted,

Franklin Turnock
Secretary

AITKIN COUNTY SWCD
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting called to order at 9:00 a.m. on Tuesday, October 18, 2022 at the Aitkin County Government Center. Pledge of Allegiance was recited.

Those attending were:

Those absent were:

Tom Fasteland, Chair
Wayne Anderson, Vice Chair
Bob Roseberg, Treasurer
Frank Turnock, Secretary
Bob Janzen, Reporter
Janet Smude, District Manager
Lori Nelson, District Secretary
Chris Pence, MN BWSR Board Conservationist

Additions to the agenda:

- SWCD Shirts/Supervisors
- Bill over \$3000
 - Houston Engineering/\$5889.75

A motion was made by Bob Janzen and seconded by Bob Roseberg to approve the agenda with additions. Approved unanimously.

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve the September 29, 2022 minutes. Approved unanimously.

TREASURER'S REPORT

A motion was made by Frank Turnock and seconded by Wayne Anderson to accept the September financial report. Approved unanimously.

CHECKS WRITTEN

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve checks written. Approved unanimously.

SHORELAND RESTORATION POLICY

Discussion re: Shoreland Restoration Policy. A motion was made by Bob Janzen and seconded by Frank Turnock to reaffirm the Shoreland Restoration Policy and date October 2022. Approved unanimously.

MINNEWAWA FISH PASSAGE

The contractor is doing the site prep. A pre-construction meeting with TSA3 has taken place. A TSA3 Engineer plans to be at the site during construction, also DNR Engineer staff.

SNAKE RIVER 1W1P-REVIEW & APPROVE FINAL PLAN/DEANNA POMIJE, KANABEC SWCD (Virtual)

Deanna Pomije, Kanabec SWCD gave a presentation to the SWCD Board via virtual re: Snake River 1W1P. Questions and comments to follow. A motion was made by Bob Roseberg and seconded by Frank Turnock to recommend approval of the Snake River 1W1P. Approved unanimously.

Discussion of the Snake River 1W1P. A motion was made by Wayne Anderson and seconded by Frank Turnock to ok Janet or Kyle to attend the Snake River meetings. Approved unanimously.

CONTRACT IDEAS FOR STEPHANIE FINCH

Janet went over the contract for Stephanie Finch with the SWCD Board (Weed Inventory, Forestry Outreach List/Mailing, and Soil Health News Releases). The proposed work period 100 hrs., completed before December 31, 2022. Rate of pay \$45/hr., total of \$4500. This would be an independent contract with no benefits. The proposed rate of pay is high as it includes office space/supplies on her own. Mileage reimbursement for the weed inventory (\$500)(800 miles @ 62.5 cents per mile. A motion was made by Frank Turnock and seconded by Bob Janzen to offer the contract to Stephanie Finch. Approved unanimously.

NACD DUES

A motion was made by Bob Roseberg and seconded by Wayne Anderson to approve payment of \$101 to NACD for dues. Approved unanimously.

FRIENDS OF RICE LAKE REFUGE/MEMBERSHIP RENEWAL

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve payment of \$35 to Friends of Rice Lake Refuge for membership renewal. Approved unanimously.

MISSISSIPPI RIVER GRAND RAPIDS 1W1P/MOA

A motion was made by Wayne Anderson and seconded by Bob Janzen to approve Memo of Understanding with Mississippi River Grand Rapids. Approved unanimously.

A motion was made by Frank Turnock and seconded Bob Roseberg to appoint Tom Fasteland to the Mississippi River Grand Rapids 1W1P and Wayne Anderson as an alternate. Approved unanimously.

COST-SHARE PROJECT REVIEWS

SPIRIT LAKE FY20 DISTRICT CAPACITY (20-4)

A motion was made by Frank Turnock and seconded by Wayne Anderson to approve a cost-share payment for \$1004.71 for a shoreland project. Approved unanimously.

POLLINATOR PLANTING FY20 DISTRICT CAPACITY

A motion was made by Bob Roseberg and seconded by Bob Janzen to approve payment of \$5579 for a pollinator planting. Approved unanimously.

DISTRICT TECHNICIAN POSITION

Discussion re: District Technician Position and timeframe to post job etc. A motion was made by Bob Roseberg and seconded by Bob Janzen to post the position right away. Some suggestions to post to were Central Lakes College and Bemidji State. Approved unanimously.

MN NATIVE LANDSCAPE/\$5120

A motion was made by Wayne Anderson and seconded by Frank Turnock to approve payment to MN Native Landscape for \$5120. Approved unanimously.

HOUSTON ENGINEERING/\$5889.75

A motion was made by Bob Roseberg and seconded by Frank Turnock to approve payment to Houston Engineering for \$5889.75. Approved unanimously.

2022 MASWCD RESOLUTIONS

Resolutions are due to MASWCD by November 1, 2022.

DISCUSSION OF THE NOVEMBER SWCD BOARD MEETING

Discussion of the November SWCD Board meeting. Due to Leadership training that Janet is attending the November SWCD Board meeting needs to be rescheduled. The next SWCD Board meeting will be Tuesday, November 29, 2022 at 9:00 a.m. in the County Board room.

SWCD SHIRTS/SUPERVISORS

Discussion re: SWCD shirts for supervisors. Janet will look into what is available and price.

OTHER

Frank Turnock updated the SWCD Board on the recent Talon Community meetings that were held. There will be quarterly meetings to update the public. Frank suggested having Talon come to our SWCD Board meeting after the first of the year.

SNAKE RIVER REPORT (Bob Roseberg)

Discussed earlier in the meeting.

DISTRICT MANAGER REPORT

DISTRICT TECHNICIAN/FORESTER REPORT

- Stewardship Plan Report
- Webinars/Forestry
- Snake River
- Parks
- Private Woodlands Committee, December 2, 2022 workshop
- Landowner assistance
- CPL Grant

-AIS Update

BUFFER SPECIALIST REPORT (Sam)

- Buffer update
- Ag Inspector update
- Rum River 1W1P update
- HELP Grant/LLCC
- WCA update
- Restoration Orders
- Salo Township culverts almost done
- Lakeside Township culverts
- No Till Drill

AITKIN/CARLTON FORESTER (Kaysie)

- Stewardship Plan/Aitkin update
- Stewardship Plan/Carlton update
- Biennium report meeting for St. Louis Watershed
- Radio
- Trainings

DISTRICT CONSERVATIONIST REPORT (given by Garrett Christensen)

- EQIP update
- RCPP update
- CSP update
- Training (2 NRCS staff from Aitkin Field Office attended the Forest Trails & Landscape Training sessions).

MN BOARD CONSERVATIONIST REPORT

- BWSR Academy (Oct. 25-Oct. 27)
- E-Link (update after February 1)
- Local Capacity and Soil Health work plan completed and then \$ can be received.
- Attendance/Snake River & Rum River

FARM BILL BIOLOGIST REPORT (Jake)

- EQIP update
- Easement update

-Training update

MASWCD CONVENTION (DECEMBER 2022)

Tom Fasteland, Wayne Anderson and Frank Turnock plan on attending the MASWCD Convention.

The next SWCD Board meeting will be held on Tuesday, November 29, 2022 at 9:00 a.m. at the Aitkin County Government Center, 3rd floor, County Board Room.

Meeting adjourned.

Tour of the Aitkin City Park (CPL Grant, 3 yr. grant, \$12,000). We are in the first year of the grant.

Respectfully submitted,

Franklin Turnock
Secretary

AITKIN COUNTY SWCD
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431

Minutes of the Aitkin County Soil & Water Conservation District Board of Supervisors meeting called to order at 9:00 a.m. on Tuesday, November 29, 2022 at the Aitkin County Government Center. Pledge of Allegiance was recited.

Those attending were:

Those absent were:

Tom Fasteland, Chair
Wayne Anderson, Vice Chair
Bob Roseberg, Treasurer
Frank Turnock, Secretary
Bob Janzen, Reporter
Janet Smude, District Manager
Lori Nelson, District Secretary

Additions to the agenda:

Old Business

-Snake River Report
-MASWCD Annual Convention

A motion was made by Frank Turnock and seconded by Bob Janzen to approve the agenda with additions. Approved unanimously.

A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve the October 18, 2022 minutes. Approved unanimously.

TREASURER'S REPORT

Discussion. A motion was made by Frank Turnock and seconded by Wayne Anderson to accept the October financial statement. Approved unanimously.

CHECKS WRITTEN

A motion was made by Bob Roseberg and seconded by Bob Janzen to approve the checks written. Approved unanimously.

MINNEWAWA FISH PASSAGE PROJECT

Discussion. Total cost of the project \$84,609.00. The project is not quite completed. \$6605.45 will be withheld until the project is completed. The TSA 3 Engineer and TSA 3 staff assisted with this project and were on site during the installation. A motion was made by Frank Turnock and seconded by Bob Janzen to approve payment of \$78,003.55 to R&R Landscaping, Inc. for the Minnewawa Fish Passage project. Approved unanimously.

Lake Minnewawa Association, Lake Minnewawa LID, and Minnewawa Sportsmans Club put \$8645 into the Minnewawa Fish Passage project.

Janet will send a thank you letter to Matias Valero, Conservation Engineer and the TSA 3 staff.

SNAKE RIVER REPORT

Discussion re: language in the 1W1P. The 1W1P that was written, ready to send to BWSR for a 60-90 day review and was changed after the Aitkin County SWCD Board approved at the last meeting.

A motion was made by Bob Roseberg and seconded by Wayne Anderson to approve the Snake River 1W1P to send to BWSR. Approved unanimously.

BUFFER SPECIALIST REPORT (Sam)

- Buffer update
- Ag Inspector update
- Rum River 1W1P update
- WCA update
- Culvert Inventory Update (Lakeside)
- Mississippi Grand Rapids 1W1P update
- No Till Drill update
- Talon Metal Technical Report reviewed. Placement of wetland monitoring wells to be reviewed by Henry Egland and Sam Seybold.

MASWCD ANNUAL CONVENTION

Discussion on upcoming MASWCD Annual Convention, who is going, rides, etc. Tom Fasteland, Frank Turnock, Wayne Anderson and Janet Smude will attend.

KAYSIE MALESKI/END OF PROBATION PERIOD

Kaysie Maleski's probation period ends December 27, 2022. Brad Matlack, Carlton SWCD Manager gave a written report on Kaysie's performance. She has written (7) Forest Stewardship Plans, attended training, and building relationships with other partners. A motion was made by Frank Turnock and seconded by Bob Janzen to take Kaysie off probation. Approved unanimously.

A motion was made by Bob Roseberg and seconded by Wayne Anderson to approve a \$1/hr. raise. (\$28 to \$29). Approved unanimously.

CCFFC GRANT CONTRACT/LINDBERG EKOLA -STEPHANIE FINCH, SUBCONTRACT

No contract has come yet. If it comes between now and the next SWCD Board meeting the CCFFC Grant contract can be e-mailed to the supervisors and will make it official in January.

KEEP IT CLEAN EFFORT/VIDEO

This is an effort to keep big lakes in the state of Minnesota (Red Lake, Lake of the Woods, Mille Lacs) clean. Ron Schara recorded a 3 minute video to be used on sportsman's shows etc. The Keep It Clean video is also on the website. The Keep It Clean video was shown to the SWCD Board.

APPAREL

Janet looked into apparel for supervisors and staff. The Tee Hive in Baxter will print up to 12 different styles of clothing with logo. McGregor Printing didn't return phone call. Janet will contact Red Thread, Crosby (this is who the County uses). Name tags were also discussed.

DISTRICT TECHNICIAN POSITION

Six applications were received. Interview Committee was discussed. Sam Seybold, SWCD staff would like to be a part of the Interview Committee, also Chris Pence, MN BWSR. A motion was made by Wayne Anderson and seconded by Frank Turnock to approve an Interview Committee. Approved unanimously. Tom Fasteland and Wayne Anderson will be on the Interview Committee with Bob Janzen as an alternate along with Janet Smude, District Manager, and Sam Seybold, District Technician, and Chris Pence, MN BWSR Board

Conservationist. Four of the six applicants will be interviewed. A date in December will be chosen for interviews (December 16, 19, 20). Questions will be given to those interviewing ahead of time.

BILLS OVER \$3000

HOUSTON ENGINEERING \$6792.50

A motion was made by Bob Roseberg and seconded by Frank Turnock to approve payment of \$6792.50 to Houston Engineering. Approved unanimously.

2023 WAGE & BENEFIT REQUEST

A motion was made by Frank Turnock and seconded by Bob Roseberg to approve the 2023 Wage & Benefit request (see attached). Approved unanimously.

MEETING DATE FOR THE NEXT SWCD BOARD MEETING

Discussion. The next SWCD Board meeting will be Tuesday, December 20, 2022.

SNAKE RIVER REPORT (Bob Roseberg)

Discussed earlier in the meeting.

DISTRICT MANAGER'S REPORT

-Received a check for MCIT for the decontamination unit that was stolen (\$13,617.17, \$250 deductible plus \$144.50 that was received earlier).

-Tree & Native Plant sale is underway. Bitternut Hickory was added this year.

-Discussion re: Performance BWSR Grant & Assessment, 5 yr. strategic plan. This is a grant opportunity to hire a facilitator, set goals for the office, etc. A motion was made by Wayne Anderson and seconded by Bob Roseberg to approve going ahead with this grant opportunity. Approved unanimously.

AITKIN/CARLTON FORESTER

-Forest Stewardship Plan Update/Aitkin & Carlton

-Outreach letter, Big Sandy Minnewawa 319

- Conservation Corp. application
- Trainings/Meetings

NRCS REPORT (Dalton)

- Update on programs

FARM BILL BIOLOGIST REPORT (Jake)

- EQIP update
- Easement update

The next Aitkin County SWCD Board meeting will be held Tuesday, December 20, 2022 at the Aitkin County Government Center at 9:00 a.m.

Respectfully submitted,

Franklin Turnock
Secretary