

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS  
MEETING MINUTES  
TUESDAY, AUGUST 16, 2022  
AITKIN COUNTY GOVERNMENT CENTER

CALL MEETING TO ORDER 9:00 a.m.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

- Addition of Clear Lake cost share application
- Addition – Tom SWCD forestry topic, add to OTHER

REVIEW MINUTES

Motion: Wayne

Second: Bob R

TREASURES REPORT

Motion: Wayne

Second: Bob R

CHECKS WRITTEN

Motion: Bob R

Second: Wayne

OLD BUSINESS

1. AIS UPDATE (Kyle)

- Big Sandy video series, education/outreach, etc.
- Sampling
  - 7 kits returned, Goal of 9
  - Sampling to see if reproducing population of zebra mussels exists
  - Lakes across the county
  - By lake associations
  - Cedar & Big Pine positive for zebra mussels
- End of year picnic (conjunction with next board meeting?)

- Bills In
- Saturday 8/20 Starry trek event
  - Farm Island Access @ 8:00 am

## NEW BUSINESS

### 1. COLLABORATIVE COUNTY FAMILY FOREST CONSERVATION GRANT (CCFC)-DRAFT SCOPE OF WORK

- Program to auto create first few pages of Woodland plans
- Kyle read summary of work/grant
- Aitkin to be Fiscal Agent
  - i. Cass, Crow Wing, Aitkin, Carlton
- Harvest Interactive Map
  - i. Beltrami has one
  - ii. Cass, Crow Wing, Aitkin, Carlton
- Need to have some conversations with partners
- Table it for next month
  - i. Motion: Frank
  - ii. Second: Wayne

### 2. DISTRICT MANAGER POSITION

- Conditional offer for Janet Smude
- Expectation Discussion
  - i. Salary position
  - ii. Vacation & Sick time rollover (YES)
- Total Salary Offer: Starting \$78,000
- Background Check
  - i. If comes back today, could start today
  - ii. Or start next pay period
- Motion for Starting wage at \$78,000
  - i. Motion: Frank
  - ii. Second: Bob Janzen
- New Tech Position
  - i. Put together position description by next board meeting
  - ii. Have group discussion of everyone's job descriptions
- Approve for Janet to be on checking, saving and deposit box as co-signer

- i. Motion: Bob Janzen
    - ii. Second: Wayne
  - Hire for Janet Smude as District Manager
    - i. Motion: Frank
    - ii. Second: Bob R
3. COST SHARE PROJECT AMENDMENT
- FY21 COST SHARE (1), DAM LAKE
    - i. Additional \$599.47
    - ii. Keeps it at total 75% total project costs
    - iii. Motion: Bob Jansen
    - iv. Second: Bob F
4. COST SHARE PROJECT PROPOSAL
- 319 GRANT 2022 (3), LAKE MINNEWAWA
    - i. \$6967.89 Not to exceed 75%, Big Sandy 319
    - ii. Total cost \$9,290.52
    - iii. Requesting 75% cost share assistance at \$6,967.89
  - Big Sandy Committee Approved on 8/10
    - i. Motion: Wayne
    - ii. Second: Frank
5. COST SHARE PROJECT RENEWAL / PAYMENT APPROVALS
- FY21 COST-SHARE (1) DAM LAKE \$4,055.47
    - i. All bills in, project complete
    - ii. FY 20 & 21 state cost share
    - iii. Motion: Wayne
    - iv. Second: Bob F
  - CWF 2020 CISCO LAKES, CEDAR LAKE \$2926.88
    - i. BWSR CISCO LAKE PROTECTION GRANT
    - ii. Total \$3682.91
    - iii. Request Reimbursement \$2762.18 (Project Done)
    - iv. Motion: Wayne
    - v. Second: Bob Jansen
  - FY22 COST-SHRAE (1), LONE LAKE \$1386.10
    - i. Tabled for next month
  - COST-SHARE CLEAR LAKE
    - i. Native plant buffer, willow wattles, soil wrap slope check
    - ii. Total Estimate \$1697.32
    - iii. Request Assistance \$1259.49

- iv. Motion: Frank
- v. Second: Bob F

6. AREA 3 FALL MEETING, LLCC/SEPTEMBER 8-9

- Mass email (invite) to all supervisors
- So far 17 registered, 6 staying overnight at Long Lake
- Bob R & Frank plan on staying at Long Lake
- Door Prizes
  - i. Weather calendars, AIS towels, wild rice, donations from Talon
- Bag of advertisements of Aitkin area
  - i. ATV & Snowmobile trails from Land Department
- Budget for Door Prizes \$500
  - i. Motion: Frank
  - ii. Second: Bob Janzen

7. COST-SHARE POLICY

- Review & Edit, Bring to next month meeting
  - i. Motion: Frank
  - ii. Second:

8. OTHER

- SWCD FORESTRY – TOM
  - i. Pay for per diem
  - ii. Motion: Frank
  - iii. Bob F

REPORTS FROM STAFF

BUFFER SPECIALIST REPORT

SNAKE RIVER REPORT

- In 60 day review
- Won't have a meeting till Sept.
- Add social, economic value into plan
- Approved cost-share project for cover crop

MANAGER REPORT

- Fish passage project on Lake Minnewawa
- Janet to attend Leadership expo
  - Motion: Frank
  - Second: Wayne

DISTRICT TECH REPORT (JANET)

- Expo –in Isle

- Wrapping up projects
- Upper Mississippi Brainerd meeting next week

#### DISTRICT TECHNICIAN REPORT/FORESTER REPORT

#### AITKIN/CARLTON FORESTER REPORT

#### DISTRICT CONSERVATIONIST REPORT

#### FARM BILL BIOLOGIST REPORT

- Delayed haying certification
- Easement & RIM checks
- Project to spend more money onto Sharp-tailed grouse open landscape in E-central MN

#### MN BWSR BOARD CONSERVATIONIST REPORT

- BWSR Academy – Craguns Resort
- Resource tab on BWSR site offers training opportunities for staff