

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, JANUARY 10, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. MINNEWAWA FISH PASSAGE PROJECT
-PAYMENT
2. MASWCD CONVENTION

NEW BUSINESS

1. ELECTION OF OFFICERS
2. DESIGNATE BANK & NEWSPAPER
3. 2023 IRS MILEAGE RATE
4. BILLS OVER \$3000
-HUGH HEINECKE, CPA/\$4,000
5. DUES

SNAKE RIVER REPORT
DISTRICT MANAGER REPORT
DISTRICT TECHNICIAN REPORT/FORESTER REPORT
AIS UPDATE
BUFFER SPECIALIST REPORT
AITKIN/CARLTON FORESTER
MN BWSR BOARD CONSERVATIONIST REPORT
DISTRICT CONSERVATIONIST REPORT
FARM BILL BIOLOGIST REPORT

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, FEBRUARY 21, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. PERFORMANCE REVIEW & ASSISTANCE PROGRAM (PRAP)

NEW BUSINESS

1. TALON METALS/PROJECT UPDATE
2. TIM TERRILL/MISSISSIPPI HEADWATERS BOARD
3. BILLS OVER \$3000
-HOUSTON ENGINEERING, \$3726.25
4. DUES/\$100
-MN ASSOCIATION COUNTY AG INSPECTORS (MACAI)
5. TREE & PLANT SALE OPEN HOUSE
6. DAY AT THE CAPITOL
7. RETENTION SCHEDULE

8. CONSERVATION CORP
9. MISSISSIPPI GRAND RAPIDS 1W1P
-SUBCONTRACT FOR SERVICES
10. OTHER

SNAKE RIVER REPORT
DISTRICT MANAGER REPORT
DISTRICT TECHNICIAN REPORT/FORESTER REPORT
AIS UPDATE
BUFFER SPECIALIST REPORT
AITKIN/CARLTON FORESTER
WATERSHED MANAGEMENT & OUTREACH SPECIALIST
MN BWSR BOARD CONSERVATIONIST REPORT
DISTRICT CONSERVATIONIST REPORT

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR COUNTY BOARD ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, MARCH 21, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

NEW BUSINESS

1. TRAINING PRESENTATION/ERIN LOEFFLER, BWSR
 - SWCD SUPERVISOR ROLES & RESPONSIBILITIES
 - TSA 3 WATERSHED BASED IMPLEMENTATION FUNDING (WBIF)
2. BILLS OVER \$3000
 - MISSISSIPPI HEADWATERS BOARD/\$10,000
 - HOUSTON ENGINEERING, INC./\$8035
3. COLLABORATIVE COUNTY-FAMILY FOREST CONSERVATION GRANT AGREEMENT (CCFFC)
4. COST-SHARE ASSISTANCE CONTRACT/PINE LAKE
5. SOIL HEALTH GRANT COST-SHARE UPDATE
6. NO TILL DRILL RENTAL/OPERATION DISCUSSION
7. OTHER

SNAKE RIVER REPORT
DISTRICT MANAGER REPORT
DISTRICT TECHNICIAN REPORT/FORESTER REPORT
AIS UPDATE
BUFFER SPECIALIST REPORT
AITKIN/CARLTON FORESTER
WATERSHED MANAGEMENT & OUTREACH SPECIALIST
MN BWSR CONSERVATIONIST REPORT
DISTRICT CONSERVATIONIST REPORT
TSA 3 REPORT

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, APRIL 18, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

NEW BUSINESS

1. BOB ROSEBERG DISCUSSION
 - APPOINTING A REPLACEMENT
 - SNAKE RIVER BOARD
 - SWCD TREASURER DUTIES
2. AREA 3 RESOLUTIONS MEETING, JUNE 9, 2023
CLOQUEST FORESTRY CENTER, 9:00 A.M.
3. COLLABORATIVE COUNTY-FAMILY FOREST
CONSERVATION GRANT AGREEMENT (CCFFC)
4. HAZELTON TWP-LETTER OF SUPPORT
CALCIUM CHLORIDE APPLICATION
5. AITKIN FARMERS MARKET
6. OTHER

SNAKE RIVER REPORT
DISTRICT MANAGER REPORT
DISTRICT TECHNICIAN REPORT/FORESTER REPORT
AIS UPDATE
BUFFER SPECIALIST REPORT
-RUM RIVER 1W1P STATEMENTS OF WORK
AITKIN/CARLTON FORESTER
WATERSHED MANAGEMENT & OUTREACH SPECIALIST
MN BWSR CONSERVATIONIST REPORT
DISTRICT CONSERVATIONIST REPORT
TSA₃ REPORT

JUST A REMINDER THE LOCAL WORK GROUP MEETING
WILL BE HELD ON TUESDAY, MAY 16, 2023
AFTER THE REGULAR SWCD BOARD MEETING.

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR COMMISSIONERS ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, MAY 16, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. FARMERS MARKET/DONATION
2. BOB ROSEBERG DISCUSSION
-APPOINTING A REPLACEMENT

NEW BUSINESS

1. DAVE MCMILLAN, LLCC MANAGER
-FACILITY UPDATE
-PROPOSAL FOR ALL YOUTH TO ATTEND
ENVIRONMENTAL LEARNING CENTERS
2. AREA 3 RESOLUTIONS MEETING, JUNE 9, 2023
CLOQUET FORESTRY CENTER, 9:00 A.M.
-DRAFT RESOLUTION(s)
3. MISSISSIPPI GRAND RAPIDS 1W1P MOA APPROVAL
4. KAYSIE MALESKI, FUTURE WORK AGREEMENT

5. BILL OVER \$3000
-CROW WING SWCD, \$5084.88

6. OTHER

SNAKE RIVER REPORT
DISTRICT MANAGER REPORT
DISTRICT TECHNICIAN REPORT/FORESTER REPORT
AIS UPDATE
BUFFER SPECIALIST REPORT
AITKIN/CARLTON FORESTER
WATERSHED MANAGEMENT & OUTREACH SPECIALIST
MN BWSR CONSERVATIONIST REPORT
DISTRICT CONSERVATIONIST REPORT
TSA₃ REPORT

LOCAL WORK GROUP MEETING
TUESDAY, MAY 16, 2023
AITKIN LIBRARY
2-4 P.M.

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3RD FLOOR TRAINING ROOM
307 2ND STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, JUNE 20, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. BOB ROSEBERG DISCUSSION
-APPOINTING A REPLACEMENT
2. AREA 3 RESOLUTIONS MEETING REPORT

NEW BUSINESS

1. DARREN MAYERS, MN BWSR CONSERVATIONIST
2. JUDE HUMPHREY, CONSERVATION CORP
3. BILLS OVER \$3000
-HOUSTON ENGINEERING, \$15,249.58
-SKEETER STITCH, \$5168.05
-MNL/\$5,265.00
-MN DNR/\$3,674.50
4. MISSISSIPPI GRAND RAPIDS 1W1P KICK OFF MEETING
REPORTS/FOCUS MEETINGS
5. VERONICA LUNDQUIST/END OF PROBATION PERIOD

6. TREE/PLANT SALE REPORT

7. AITKIN COUNTY FAIR/JULY 5-8, 2023

8. NEW PROJECT PROPOSALS

-NORD LAKE, \$3412.50/DISTRICT CAPACITY 22

-LAKE MINNEWAWA, \$10,379.25/BIG SANDY 319

-DAM LAKE, \$5393.50/DISTRICT CAPACITY 22

9. SOIL HEALTH GRANT UPDATE

10. PHEASANTS FOREVER/STAFFING

11. OTHER

SNAKE RIVER REPORT

DISTRICT MANAGER REPORT

DISTRICT TECHNICIAN REPORT/FORESTER REPORT

AIS UPDATE

BUFFER SPECIALIST REPORT

WATERSHED MANAGEMENT & OUTREACH SPECIALIST

MN BWSR CONSERVATIONIST REPORT

DISTRICT CONSERVATIONIST REPORT

TSA 3 REPORT

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR COUNTY BOARD ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, JULY 18, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. AITKIN COUNTY FAIR/JULY 5-8, 2023

NEW BUSINESS

1. 2024 BUDGET REVIEW
2. CONTRACT AGREEMENT FOR AIS PREVENTION
PLAN SERVICES
3. BILLS OVER \$3000
 - HOUSTON ENGINEERING, \$9565.33
 - CROMWELL PARK RAIN GARDEN, MNL, \$18,728.05
 - CARLTON SWCD, \$5301.10
4. MISSISSIPPI GRAND RAPIDS 1W1P/FOCUS MEETINGS
5. AREA III FALL MEETING/SEPTEMBER 21-22, 2023
CLOQUET FORESTRY CENTER
6. LLCC CAMP SCHOLARSHIP REQUEST

7. NEW PROJECT PROPOSALS
 - LONG LAKE \$4290.38/CISCO GRANT/FY23 COST SHARE
DISTRICT CAPACITY 22
8. COMPLETED PROJECTS/REIMBURSEMENT REQUESTS
 - CLEAR LAKE, \$1,259.49/DISTRICT CAPACITY 21
 - SOIL HEALTH GRANT 2023/\$465.20
 - SOIL HEALTH COST-SHARE 2023/\$7721
9. OBWELL CONTRACT
10. PHEASANTS FOREVER/STAFFING
11. OTHER

SNAKE RIVER REPORT
DISTRICT MANAGER REPORT
DISTRICT TECHNICIAN REPORT/FORESTER REPORT
AIS UPDATE
BUFFER SPECIALIST REPORT
WATERSHED MANAGEMENT & OUTREACH SPECIALIST
MN BWSR CONSERVATIONIST REPORT
DISTRICT CONSERVATIONIST REPORT
TSA 3 REPORT

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, AUGUST 15, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. AREA III FALL MEETING/SEPTEMBER 21-22, 2023
CLOQUET FORESTRY CENTER

NEW BUSINESS

1. BILLS OVER \$3000
-HOUSTON ENGINEERING/\$6317.25
2. SECURITY STATE BANK/BREMER BANK/ SIGNATURE CARDS
3. NEW PROJECT PROPOSALS
4. COMPLETED PROJECTS/REIMBURSEMENT REQUESTS
5. PHEASANTS FOREVER/LOCAL PARTNER AGREEMENT
6. SEPTEMBER MEETING/LLCC & PROJECT TOUR AT THE CAMP
7. OTHER

SNAKE RIVER REPORT
DISTRICT MANAGER REPORT
DISTRICT TECHNICIAN/FORESTER REPORT/AIS UPDATE-KYLE
FORESTER REPORT-KAYSIE
BUFFER SPECIALIST REPORT-SAM
WATERSHED MANAGEMENT & OUTREACH SPECIALIST-VERONICA
MN BWSR CONSERVATIONIST REPORT
DISTRICT CONSERVATIONIST REPORT
TSA 3 REPORT

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT
LONG LAKE CONSERVATION CENTER
28952 438TH LANE
PALISADE, MN 56469
TUESDAY, SEPTEMBER 19, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. AREA III FALL MEETING/SEPTEMBER 21-22, 2023
CLOQUET FORESTRY CENTER

NEW BUSINESS

1. NEW PROJECT PROPOSALS
 - COVER CROP, SPENCER TOWNSHIP, 2023 SOIL HEALTH GRANT, \$2724.00
2. PROJECT AMENDMENT FY 22 COST-SHARE
3. COMPLETED PROJECTS/REIMBURSEMENT REQUESTS
 - SHORELAND STABILIZATION, LONG LAKE/\$4252.79
 - SHORELAND STABILIZATION, LAKE MINNEWAWA/
BIG SANDY 319 (22), \$6967.89
 - SHORELAND STABILIZATION, PINE LAKE/
2023 STATE COST-SHARE, \$2655.75
 - SHORELAND STABILIZATION, NORD LAKE/
DISTRICT CAPACITY 21, \$3412.50
 - SHORELAND STABILIZATION, DAM LAKE/DISTRICT
CAPACITY 22/\$5393.50

-COVER CROP, 2023 SOIL HEALTH COST-SHARE/\$1743.75

4. PHEASANT FOREVER INTERVIEWS
5. PRAP GRANT/RFP & RESPONSES
6. FORESTRY COST-SHARE
7. COUNTY BUDGET DISCUSSION SUMMARY
8. ENVIRONMENTAL EDUCATION DAYS/REQUEST FOR DONATION
9. OTHER

SNAKE RIVER REPORT
DISTRICT MANAGER REPORT
DISTRICT TECHNICIAN/FORESTER REPORT/AIS UPDATE-KYLE
FORESTER REPORT-KAYSIE
BUFFER SPECIALIST REPORT-SAM
WATERSHED MANAGEMENT & OUTREACH SPECIALIST-VERONICA
MN BWSR CONSERVATIONIST REPORT
DISTRICT CONSERVATIONIST REPORT
TSA 3 REPORT

LUNCH

HELP GRANT/DISCUSSION & PROJECT TOUR

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, OCTOBER 17, 2023
1:00 P.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. AREA III FALL MEETING/SEPTEMBER 21-22, 2023
CLOQUET FORESTRY CENTER

NEW BUSINESS

1. TALON METALS
2. RESOLUTIONS-REVIEW/VOTE
3. COMPLETED PROJECTS/REIMBURSEMENT REQUESTS
-SHORELAND STABILIZATION PROJECT, RIPPLE LAKE
DISTRICT CAPACITY 22/\$8314.63
-2023 SOIL HEALTH PROJECT, SPENCER TWP./\$2194.00
4. DNR PERMIT FOR WORK IN PUBLIC WATERS/319 GRANT, \$1200
5. PHEASANT FOREVER EMPLOYEE & START DATE
6. PRAP GRANT
7. CONSERVATION CONTRACTS PROGRAM UPDATE

8. MISSISSIPPI BRAINERD ONE WATERSHED ONE PLAN
RESOLUTION TO ADOPT
9. FRIENDS OF RICE LAKE MEMBERSHIP DUES
10. PERSONNEL POLICY/SICK & SAFE TIME, UPDATE
11. OTHER

SNAKE RIVER REPORT-DAN
DISTRICT MANAGER REPORT-JANET
DISTRICT TECHNICIAN/FORESTER REPORT/AIS UPDATE-KYLE
FORESTER REPORT-KAYSIE
BUFFER SPECIALIST REPORT-SAM
WATERSHED MGMT & OUTREACH SPECIALIST REPORT-VERONICA
MN BWSR CONSERVATIONIST REPORT
DISTRICT CONSERVATIONIST REPORT
TSA 3 REPORT-TOM

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR COMMISSIONERS ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, NOVEMBER 21, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. PRAP GRANT/STRATEGIC PLANNING
2. PERSONNEL POLICY/SICK & SAFE TIME, UPDATE

NEW BUSINESS

1. PHEASANTS FOREVER/JOE QUEHL EMPLOYEE
INTRODUCTION
2. BILLS OVER \$3000
-SANDPIPER DESIGN, \$3452/KEEP IT CLEAN
-WILDLIFE FOREVER, \$3000/KEEP IT CLEAN
3. NACD DUES
4. MASWCD CONVENTION
5. HEINECKE'S-CHANGE IN ACCOUNTING FIRM
6. SWCD FORESTRY COMMITTEE
7. NORTH REGION BWSR MEETING/BWSR BOARD MEETING

8. WAGE & BENEFIT REQUEST-2024

9. OTHER

SNAKE RIVER REPORT

DISTRICT MANAGER REPORT-JANET

DISTRICT TECHNICIAN/FORESTER REPORT/AIS UPDATE-KYLE

FORESTER REPORT-KAYSIE

BUFFER SPECIALIST REPORT-SAM

WATERSHED MGMT & OUTREACH SPECIALIST REPORT-VERONICA

MN BWSR CONSERVATIONIST REPORT

DISTRICT CONSERVATIONIST REPORT

TSA 3 REPORT-TOM

FARM BILL BIOLOGIST REPORT-JOE

THE AITKIN COUNTY SWCD BOARD OF SUPERVISORS
MEETING WILL BE HELD AT THE
AITKIN COUNTY GOVERNMENT CENTER
3rd FLOOR TRAINING ROOM
307 2nd STREET NW, ROOM #216
AITKIN, MN 56431
TUESDAY, DECEMBER 19, 2023
9:00 A.M.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
APPROVE AGENDA
REVIEW MINUTES
TREASURERS REPORT
CHECKS WRITTEN

OLD BUSINESS

1. PRAP GRANT/STRATEGIC PLANNING
2. PERSONNEL POLICY/SICK & SAFE TIME/APPROVE UPDATE
3. MASWCD CONVENTION

NEW BUSINESS

1. TODD OSTROW, FARMERS UNION AGENCY
-GROUP HEALTH INSURANCE
2. BILLS OVER \$3000
-UNTAPPED, \$7,300
-LAKE MINNEWAWA ASSOCIATION, \$3,600
3. TREE/PLANT SALE OPEN HOUSE
4. CELL PHONES FOR EMPLOYEES
5. SECURITY STATE BANK & BREMER BANK/CDs

6. OTHER

SNAKE RIVER REPORT-DAN

DISTRICT MANAGER REPORT-JANET

DISTRICT TECHNICIAN/FORESTER REPORT/AIS UPDATE-KYLE

FORESTER REPORT-KAYSIE

BUFFER SPECIALIST REPORT-SAM

WATERSHED MGMT & OUTREACH SPECIALIST REPORT-VERONICA

MN BWSR CONSERVATIONIST REPORT

DISTRICT CONSERVATIONIST REPORT

TSA 3 REPORT-TOM

FARM BILL BIOLOGIST REPORT-JOE

STRATEGIC PLAN REVIEW